

MINUTES

AGENDA ITEM 4

1006th MEETING OF THE BOARD OF TRUSTEES
OF THE ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT
FEBRUARY 12, 2014

TIME: 5:00 P.M.
PLACE: Office of the District, 23187 Connecticut Street, Hayward
TRUSTEES: Barbara Halliday, President, City of Hayward
Ryan Clausnitzer, Vice-President, City of Alameda
George Young, Secretary, City of Fremont
Dennis Bray, County-at-large
City of Oakland, vacant
James N. Doggett, City of Livermore
City of Emeryville, vacant
Richard Guarienti, City of Dublin
City of Piedmont, vacant
Kathy Narum, City of Pleasanton
Jim Prola, City of San Leandro
Ronald Quinn, City of Union City
William M. Spinola, City of Newark
Jan O. Washburn, City of Berkeley

Board President Halliday called the meeting to order at 5:05 PM

Trustees Washburn, Spinola and Bray were absent

President Halliday invited members of the public to speak on issues relevant to the District. No members of the public were present.

The Board approved the Minutes of the 1005th meeting held January 8, 2014. (Narum/Prola, unanimous with trustee Quinn abstaining)

The Board discussed the Sale of two surplus right hand drive trucks to an auto dismantler or an auction yard. Trustee Narum expressed concern over the possibility that the cost of having the auction yard pick up the vehicles and transport them would cost more than could be recovered at the auction and what would happen if the vehicles did not sell at the auction. Manager Chindi Peavey stated that the representative from the auction yard had stated that the District could set a minimum bid and that the vehicles were fairly certain to sell for more than the transport cost of \$100 each. After further discussion, Trustee Doggett made a motion to sell the trucks at auction, seconded by Quinn. The motion passed unanimously.

The Board reviewed bids for the purchase of a 2014 Ford Fusion Hybrid Sedan to replace the District's Ford Explorer. President Halliday asked if the District had evaluated the possibility of paying for mileage on employee's personal cars rather than purchasing a new vehicle. District Manager Chindi Peavey explained that the vehicle was used by all of the support staff to conduct District business. It is not assigned to any single employee and is not used for commuting to work. The Explorer is used for travel from the District office to the County administrative offices for warrants and checks and to attend meetings in the county and other locations such as Sacramento. It is not used as a personal vehicle by any staff member and is kept at the District yard. There is a need for a District vehicle for travel to conduct District business and requiring staff to use their own vehicles and be reimbursed for mileage would not be cost effective. The Board

approved the purchase of a 2014 Ford Fusion Sedan from Livermore Auto Group, the firm which had submitted the lowest bid (Halliday/Young, unanimous.)

The Board reviewed Warrants dated January 15, 2014 numbering 034114 through 036414 amounting to \$129,076.79 and warrants dated January 31, 2014 numbering 036514 through 039514 amounting to \$93,620.90

The Board reviewed Account Balances and revenues received as of January 31, 2014

The Board authorized the District Manager to transfer funds from General Fund to Trust Fund for Retiree Health Benefits (OPEB Fund). The budget approved by the Board in July, 2013 for the current fiscal year included \$800,000 to be transferred from reserves to the Trust account for Other Post Employment Benefits (OPEB) (Prola/Narum, unanimous).

President Halliday presented the President's Award Plaque to Past Board President Jim Prola.

District Manager Chindi Peavey presented the Monthly Operational Report for January 2014.

District Manager Chindi Peavey Presented the Manager's Report for January 2014.

The American Mosquito Control Association (AMCA) will hold its Annual Conference February 3-6 in Seattle, WA. Entomologist Bruce Kirkpatrick and Manager Chindi Peavey will attend.

The Mosquito and Vector Control Association of California will hold its Annual Conference February 22-24 in San Diego. Attending will be District Manager Chindi Peavey, staff members Bruce Kirkpatrick, Erika Castillo, Joseph Huston and Michelle Izumizaki, and Trustees Ryan Clausnitzer and Jan Washburn.

The Vector Control Joint Powers Association will hold its Annual Workshop on March 6-7, 2014 in Walnut Creek. District Manager Chindi Peavey will attend. No trustees are attending.

District staff received Driver Safety Training on January 22

The California Special District Association (CSDA) will hold its Annual Banquet on March 27 in Pleasanton. Trustees Kathy Narum and Richard Guarienti will attend with District Manager Chindi Peavey.

The District Financial Audit is progressing and should be completed in time for CPA Michael O'Connor to present it at the March Board meeting.

The District submitted an amended NPDES Permit for 2013 at the request of the Regional Water Quality Board.

Trustee Jim Golden has announced his retirement from the Board. A commendation thanking him for his service will be presented to him at the March Board Meeting. The District is currently seeking board members for the cities of Oakland, Piedmont and Emeryville.

President Halliday asked if there were any announcements from members of the Board. Trustee Kathy Narum announced that she would be unable to attend the March 12 Board Meeting as she is attending an event for her city at that time.

President Halliday asked trustees for items to be added to the agenda for the next Board meeting. There were no items requested.

The meeting adjourned at 6:30 PM.

Respectfully submitted,

George Young, Secretary

Approved as written and/or corrected
at the 1007th meeting of the Board of
Trustees held March 12, 2014

Barbara Halliday, President
BOARD OF TRUSTEES