

**Agenda item: 1028.4**

**MINUTES**

1027<sup>th</sup> MEETING OF THE BOARD OF TRUSTEES  
OF THE ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT

NOVEMBER 18, 2015

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TIME: 5:00 P.M.  
PLACE: Office of the District, 23187 Connecticut Street, Hayward  
TRUSTEES: George Young, President, City of Fremont  
Richard Guarienti, Vice-President, City of Dublin  
Kathy Narum, Secretary, City of Pleasanton  
Scott Paulsen, County-at-Large  
Wendi Poulson, City of Alameda  
Scott Donahue, City of Emeryville  
Elisa Marquez, City of Hayward  
James N. Doggett, City of Livermore  
William M. Spinola, City of Newark  
Jan O. Washburn, City of Oakland  
Robert Dickinson, City of Piedmont  
Ursula Reed, City of San Leandro  
Ronald Quinn, City of Union City  
City of Berkeley, vacant

President Young called the regularly scheduled Board meeting to order at 5:00 P.M.; Trustee Narum arrived at 5:02.

Trustees Young, Guarienti, Narum, Paulsen, Poulson, Doggett, Spinola, Washburn, Reed, and Quinn were present; Trustees Marquez, Donahue, and Dickinson were absent.

President Young invited members of the public to speak on any issue relevant to the District. At the beginning of the meeting there were two members of the public present: staff member Erika Castillo and former District Manager John Rusmiser. John Rusmiser thanked Trustee Spinola for his dedication to the District and his pleasure to have worked together.

President Young welcomed new Trustee Wendi Poulson representing the City of Alameda.

The board approved the minutes of the 1026<sup>th</sup> meeting held October 14th, 2015. (Washburn/ Reed – unanimous; Trustees Narum, Spinola, and Quinn abstained)

The board approved resolution 1027-1 honoring William M. Spinola for his service as a Trustee. (Doggett/ Paulsen- unanimous)

The board adopted resolution 1027-2 approving a new cap for CalPERS health benefits. (Doggett/ Washburn- unanimous)

The board appointed Trustees Washburn, Paulsen and Reed to the Nominating Committee. Trustee Washburn suggested that the committee meet on December 9<sup>th</sup> at 4:55 P.M. (Narum/ Reed- unanimous)

The first reading of changes to ACMAD district policies related to a sick leave policy for seasonal workers elicited comments from several trustees for possible revisions. Trustee Paulsen requested clean-up language in two parts of section 323.4. Trustee Reed added that all references to "he" should be removed, and that the policy should comply with HIPAA rules. Trustee Washburn added to remove "his" in the document as well. Trustee Narum suggested all "he" and "his" should be searched and replaced. The District Manager suggested that Sundays should be removed from 321 (a), which Trustee Washburn agreed. The District Manager added that he will ensure that these changes will agree with the Employee Association's Memorandum of Understanding.

The Board reviewed warrants dated October 15, 2015 numbering 016516 through 018616 amounting to \$95,262.30 and warrants dated October 31, 2015 numbering 018716 through 021716 amounting to \$136,012.75.

The Board reviewed the Budget and summary received as of October 31, 2015. Trustee Guarienti asked why the workers compensation item is over budget by 5%. The manager responded that this amount is estimated prior to being invoiced by our insurance carrier

The Manager asked staff member, Environmental Specialist Erika Castillo, to present the Monthly Staff Report for October 2015. Trustee Paulsen and Guarienti asked for more explanation on the graphs. Trustee Quinn provided the Leisure Services of Union City as a resource for community events. Trustee Narum asked for better promotion of the District's Facebook page. Trustee Reed asked for the District's Twitter and Instagram account name. Trustee Washburn mentioned that the mortality of West Nile virus has increased from 4%-6% in southern California and that this may indicate that the virus is evolving. Trustee Spinola offered that this change may be caused by improvements in medical screening process. Trustee Guarienti asked about how ACMAD responds to changes to the bay shoreline. In response to the District Manager's statement about the effectiveness of adulticiding, Trustee Washburn pointed out the error ranges of the presented data and that the District should consider KDR resistance testing. Trustee Paulsen asked what defined the fog zone in the lab report. Trustee Washburn asked how droplet size is measured. These questions were answered by Erika Castillo and Ryan Clausnitzer.

The District Manager presented the Manager's Report for October 2015. Trustee Washburn asked to begin the District Manager evaluation process after December 8<sup>th</sup> 2015.

Board President Young asked for reports on conferences and seminars attended by Trustees. Board President Young reported on the ACSDA meeting he and staff hosted and attended earlier that day, November 18<sup>th</sup>, 2015.

Board President Young asked for announcement from the Board. Trustee Spinola commented that he has been a board member for 33 years.

Board President Young asked trustees for items to be added to the agenda for the December Board meeting, which were none.

The meeting adjourned at 6:07 pm.

**Respectfully submitted,**

Approved as written and/or corrected  
at the 1028<sup>th</sup> meeting of the Board of  
Trustees held December 9th, 2015

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Kathy Narum, Secretary  
BOARD OF TRUSTEES

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George Young, President BOARD OF TRUSTEES