

Agenda item: 1034.4

MINUTES

**1033rd MEETING OF THE BOARD OF TRUSTEES
OF THE ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT**

MAY 11TH, 2016

TIME: 5:00 P.M.
PLACE: Office of the District, 23187 Connecticut Street, Hayward
TRUSTEES: Richard Guarienti, President, City of Dublin
Kathy Narum, Vice-President, City of Pleasanton
Robert Dickinson, Secretary, City of Piedmont
Scott Paulsen, County-at-Large
P. Robert Beatty, City of Berkeley
Wendi Poulson, City of Alameda
Scott Donahue, City of Emeryville
George Young, City of Fremont
Elisa Marquez, City of Hayward
James N. Doggett, City of Livermore
Eric Hentschke, City of Newark
Jan O. Washburn, City of Oakland
Ursula Reed, City of San Leandro
Ronald Quinn, City of Union City

President Guarienti called the regularly scheduled Board meeting to order at 5:02 P.M.

Trustees Guarienti, Paulsen, Beatty, Poulson, Donahue, Young, Marquez, Doggett, Hentschke, and Washburn were present; Trustees Narum, Dickinson, Reed, and Quinn were absent.

President Guarienti invited members of the public to speak on any issue relevant to the District, Trustee Paulsen introduced the new Alameda County Agricultural Commissioner and his Trustee replacement Humberto Izquierdo who attended as a guest.

The board approved the minutes of the 1032th meeting held April 13th, 2016. (Washburn, Marquez)— unanimous; Trustees Paulsen & Donahue—abstained.

Board President Guarienti welcomed the new Berkeley Trustee, Dr. P. Robert Beatty who provided his background as a current professor of Immunology at UC Berkeley.

Board President Guarienti read resolution 1033-1 honoring Trustee Paulsen representing the County-at-large. Trustee Washburn thanked Trustee Paulsen for his expertise during his term as Interim District Manager, Trustee Paulsen expressed his honor serving on the board and working with its respective Managers and Trustees.

The District Manager presented the proposed redesigned logo. Trustee Marquez asked if it would always be in color/ how it appeared in black and white, the District Manager responded that was taken into consideration during design. District Poulson asked if the cityscape represented the San Francisco Ferry Building, the District Manager responded that it was Oakland's Tribune Tower and/ or UC Berkeley's Campanili. Trustee Donahue offered his support due to its inclusion of the taxpayers of Alameda County and commented on the now "angry demeanor" of the mosquito. Trustee Washburn suggested to enlarge the mosquito, if possible, and that while there some "friendly" mosquitoes, most are "angry". He also asked if the mosquito could be enlarged and how this logo compares to other mosquito districts, the District Manager responded that he will look into this enlargement and that this logo differs as it is more in the style of a city seal than a private company for the safety of field staff. (Washburn, Doggett)– unanimous

The District Manager presented the draft 2016-17 budget and fielded the following questions and statements (in parentheses). Trustee Hentschke inquired about the reference to anthropological research (possible study in the District's marsh mosquitoes and human history). Trustee Donahue asked if the positive financial state of the District could make it open to public scrutiny (only if public health and "rainy day" reserves are not defined and filled, no capital projects planned, then discussions of reducing revenue (lowering taxes) will be recommended). Trustee Paulsen asked about why the working capital reserves lowered (this is based on a spreadsheet formula—60% of expenditure funds must be reserved for "dry period cash"). Trustee Beatty offered support for the budget. The District manager also explained certain changes in detail. The first item was in training which increased to include paying college classes for staff and \$50,000 proposed for the District Manager's graduate study, to be discussed further during the District Manager's contract evaluation. Trustee Marquez requested that to be discussed further during the evaluation process. The second subject was capital expenditures which increased to include lab equipment (explained by Trustee Washburn), a new database, and increasing the size of the board room to allow for training, which Trustee Washburn attested to. Trustee Hentschke asked if the historical capital proposals became actual purchases, Trustees Doggett and Washburn confirmed that being the case and Trustee Washburn added that mosquito equipment breaks down, especially Argos, and then inquired if the District's Entomologist has used an Argo (briefly). The third item brought up was explaining the reclassification amount on the salary page. The District Manger explained this proposal is to possibly increase the salaries and change the titles of three positions (Biological Specialist, Environmental Specialist, Systems Specialist) based on parity, accurately reflecting their roles, and qualifications. When asked, Trustee Washburn received clarification on the proposal.

Board President Guarienti reported on the updates and first readings of policies 500, 600, 700 with assistance by the District Manager. Trustee Marquez stated that she appreciated the employee involvement. Trustee Paulsen asked if any changes triggered a meet and confer, the District Manager mentioned that some changes in future sections (300) were resolved in meet and confer, but other sections were moved to the more appropriate location in the MOU (e.g. pension vesting). Trustee Beatty asked about the changed policy numbers, Board President Guarienti mentioned that most numbers changed due to the amount of revision. Trustee Donahue asked who proposed the revisions and if a labor attorney should also be involved in the review, the District Manager offered that the consultant, Municipal Resource Group, who are doing the review are qualified to do so. Trustee Hentschke asked if the District could utilize Alameda County's attorneys for this review, both Trustee Paulsen and the District Manager mentioned that they would charge the same, if not more, than a private attorney. Board President Guarienti offered that it was

a thorough process. Trustee Doggett did find one grammatical error, which will be corrected in the 2nd reading at the next board meeting.

The Board reviewed warrants dated April 15, 2016 numbering 048916 through 051716 amounting to \$114,754.70 and warrants dated April 30, 2016 numbering 051816 through 054716 amounting to \$116,190.98.

The Board reviewed the budget and summary received as of April 30th, 2016. Trustee Beatty asked about why the aerial survey amount has not been spent (it will be expended in the next few weeks). Trustee Poulson inquired about the power to fine, the District Manager and Trustee Washburn explained the authority granted by the State Law. Trustee Donahue asked if one could "lob" a treatment over a fence, Trustee Washburn reminded Trustee Donahue to contact the District for this service. Trustee Marquez questioned the "permits" budget item (regulatory: NPDES, ditching). After the District Manager brought up removing the Budget Summary, Trustee Washburn agreed with its redundancy and outdated information.

The District Manager presented the Monthly Staff Report for April 2016. Trustee Washburn offered that crane flies numbers are high this year, which prompted Board President Guarienti to retell an anecdote attesting to this.

The District Manager presented the Manager's Report for April 2016. Board President Guarienti asked who previously evaluated the District Manager (Trustees Narum, Washburn, Dickinson, Quinn). Trustee Young requested that this be coordinated by the District Manager.

Board President Guarienti asked for reports on conferences and seminars attended by Trustees, there were none.

Board President Guarienti asked for announcements from the Board. Trustee Poulson visited the District booth at Earth Day in Alameda and followed up with staff member Sarah Erspamer with a service request identifying stagnant water breeding mosquitoes.

Board President Guarienti asked trustees for items to be added to the agenda for the June Board meeting, there were none.

The meeting adjourned at 6:30 P.M.

Respectfully submitted,

Approved as written and/or corrected
at the 1034th meeting of the Board of
Trustees held June 8th, 2016

Richard Guarienti, President
BOARD OF TRUSTEES

Robert Dickinson, Secretary
BOARD OF TRUSTEES