

Minutes

1018th MEETING OF THE BOARD OF TRUSTEES OF THE ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT

FEBRUARY 11, 2015

TIME: 5:00 P.M.
PLACE: Office of the District, 23187 Connecticut Street, Hayward
TRUSTEES: Ryan Clausnitzer, President, City of Alameda
George Young, Vice-President, City of Fremont
Richard Guarienti, Secretary, City of Dublin
Barbara Halliday, City of Hayward
Scott Paulsen, County-at-Large
City of Oakland, vacant
Robert Dickinson, City of Piedmont
James N. Doggett, City of Livermore
Scott Donahue, City of Emeryville
Kathy Narum, City of Pleasanton
Jim Prola, City of San Leandro
Ronald Quinn, City of Union City
William M. Spinola, City of Newark
City of Berkeley,

President Clausnitzer called the meeting to order at 5:00 PM

Trustees Dickinson, Clausnitzer, Narum, Prola, Halliday, Paulsen, Doggett, Donahue, Spinola and Guarienti were present. Trustees Quinn, and Young were absent.

Also present were 2 members of the public: John Rusmiser and Eliza Marquez.

President Clausnitzer invited members of the public to speak on any issue relevant to the District. No members of the public asked to speak.

The Board approved the minutes of the 1017th meeting held January 14, 2015. Richard Guarienti stated that he had noted two typographical errors in the minutes, but that he had informed District Manager Chindi Peavey and she had corrected them. Board member Jim Prola made a motion to approve the minutes as amended; the motion was seconded by Board member Narum. That motion was passed unanimously.

The Board entered closed session pursuant to Government Code 54954.5 Public Employee Appointment
Title (Interim District Manager)

The Board came out of closed session. The Board President reported out of closed session that Jan Washburn had been appointed to serve as interim manager

The Board discussed the compensation and terms of a contract with Jan Washburn as Interim Manager. The compensation will be \$100 per hour, capped at 40 hours per week beginning February 13th and extending until May 29th. The contract will state that Jan

Washburn is approved to sign warrants, approve payments and enter into contracts for the district, with approval of the board for contracts or purchases over \$7,500.

Board President Ryan Clausnitzer presentation of the President's Award Plaque to Past Board President Barbara Halliday by President Ryan Clausnitzer (information only)

The Board reviewed warrants dated January 15, 2015 numbering 035315 through 037215 amounting to \$84,515.01 and warrants dated January 31, 2015 numbering 037315 through 040415 amounting to \$127,195.58. (Information only)

The Board reviewed Expenditures as of January 31, 2015. (Information only)

The Board reviewed Revenues received as of January 31, 2015. (Information only)

District Manager Chindi Peavey presented the Monthly Operational Report for January 2015. (Information only)

District Manager Chindi Peavey presented the Manager's Report for January 2015. (Information only)

- a. MVCAC Annual Conference was held on January 25-27. Highlights of the conference were presented
- b. The Long Term Planning Committee interviewed firms offering contract Human Resource services and recommended Municipal Resource Group. The District Manager will negotiate a contract for up to \$7,000 in services from this company.
- c. CPA Michael O'Connor of RJ Ricciardi will present the audit at the March 11 Board meeting.
- d. District Manager Chindi Peavey reviewed the provisions of Brown Act.
- e. Brief Discussion of the truck purchase approved at the January Board meeting. The truck was purchased from Livermore Ford, which offered the lowest price. Fremont Ford had a "Delivered" price that was higher than MRSP, because it did not offer a discount for government agency purchases. The truck has been purchased and is being outfitted.

Board President Ryan Clausnitzer asked for reports on conferences and seminars attended by Trustees. President Clausnitzer reported on the Special District Leadership Academy Conference he attended in Napa on January 25-28. He recommended the Special District Leadership workshops for other trustees. He stated that about half of day was devoted to information on Human Resources and half to District Finances

Board President Ryan Clausnitzer asked for announcements from members of the Board. Trustee Barbara Halliday announced that she would be leaving the board sometime in March when a new trustee is appointed by the City Council. Trustee Jim Prola stated that he may be leaving the board also, if another council member is appointed by the City Council.

Board President Ryan Clausnitzer asked trustees for items to be added to the agenda for the next Board meeting. Trustee Prola requested that an item be placed on the next agenda thanking outgoing District Manager Chindi Peavey for her service to the District.

The meeting adjourned at 5:45.

Respectfully submitted,

Richard Guarienti, Secretary

Approved as written and/or corrected
at the 1019th meeting of the Board of
Trustees held March 11, 2015

Ryan Clausnitzer, President
BOARD OF TRUSTEES