

AGENDA
1087th MEETING OF THE BOARD OF TRUSTEES
OF THE ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT
FEBRUARY 10TH, 2021

TIME: 5:00 P.M.
PLACE: Teleconference Only, **see below**
TRUSTEES: P. Robert Beatty, President, City of Berkeley
Betsy Cooley, Vice-President, City of Emeryville
Subru Bhat, Secretary, City of Union City
Cathy Roache, County-at-Large
Wendi Poulson, City of Alameda
Preston Jordan, City of Albany
Shawn Kumagai, City of Dublin
George Young, City of Fremont
Elisa Márquez, City of Hayward
Steven Cox, City of Livermore
Eric Hentschke, City of Newark
Jan O. Washburn, City of Oakland
Andrew Mingst, City of Piedmont
Julie Testa, City of Pleasanton
Victor Aguilar, City of San Leandro

1. Call to order.
2. Roll call.
3. President Beatty invites any member of the public to speak at this time on any issue relevant to the District. (Each individual is limited to three minutes).
4. Approval of the minutes of the 1086th Regular Meeting held January 13th, 2021 (**Board action required**)
5. Presentation of the President's Award Plaque to Immediate Past President Wendi Poulson by President Robert Beatty (Information only).
6. Financial Reports as of January 31st, 2021: (Information only).
 - a. Check Register
 - b. Income Statement
 - c. Investments, reserves, and cash report
 - d. Balance Sheet
7. Presentation of the Monthly Staff Report (Information only).
8. Presentation of the Manager's Report (Information only).
 - a. Trustee & Staff Anniversaries
 - b. ACSDA upcoming meeting: March 10th
 - c. AMCA Annual Meeting: March 2nd - 5th
 - d. CSDA Take Action Brief newsletter
 - e. MVCAC 2021 Annual Conference Recap

- f. Form 700 FFPP Conflict of Interest Report Due: Aguilar, Márquez, Kumagai, Jordan, Poulson
- g. Training set to expire: AB 1234: Kumagai, Testa

9. Board President asks for reports on conferences and seminars attended by Trustees.

10. Board President asks for announcements from members of the Board.

11. Board President asks trustees for items to be added to the agenda for the next Board meeting.

12. Adjournment.

RESIDENTS ATTENDING THE MEETING MAY SPEAK ON ANY AGENDA ITEM AT THEIR REQUEST.

Please Note: Board Meetings are accessible to people with disabilities and others who need assistance. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to observe and/or participate in this meeting and access meeting-related materials should contact Ryan Clausnitzer at least 48 hours before the meeting at 510-783-7744 or acmad@mosquitoes.org.

IMPORANT NOTICE REGARDING COVID-19 AND TELECONFERENCED MEETINGS:

Based on the mandates by the Governor in Executive Order 33-20 and the County Public Health Officer to shelter in place and the guidance from the CDC, to minimize the spread of the coronavirus, please note the following changes to the District's ordinary meeting procedures:

- The District offices are not open to the public at this time.
- The meeting will be conducted via teleconference using Zoom. (See Executive Order 29-20)
- All members of the public seeking to observe and/or to address the local legislative body may participate in the meeting telephonically or otherwise electronically in the manner described below.

HOW TO OBSERVE THE MEETING:

Telephone: Listen to the meeting live by calling Zoom at **(669) 900-6833**

Enter the **Meeting ID#** 875 4651 0865 followed by the pound (#) key.

Computer: Watch the live streaming of the meeting from a computer by navigating to <https://us02web.zoom.us/j/87546510865>

Mobile: Log in through the Zoom mobile app on a smartphone and enter **Meeting ID#** 875 4651 0865

HOW TO SUBMIT PUBLIC COMMENTS:

Before the Meeting: Please email your comments to acmad@mosquitoes.org, write "Public Comment" in the subject line. In the body of the email, include the agenda item number and title, as well as your comments. If you would like your comment to be read aloud at the meeting (not to exceed three minutes at staff's cadence), prominently write "Read Aloud at Meeting" at the top of the email. All comments received before 12:00 PM the day of the meeting will be included as an agenda supplement on the District's website under the relevant meeting date and provided to the Trustees at the meeting. Comments received after this time will be treated as contemporaneous comments.

Contemporaneous Comments: During the meeting, the Board President or designee will announce the opportunity to make public comments and identify the cut off time for submission. Please email your comments to acmad@mosquitoes.org, write "Public Comment" in the subject line. In the body of the email, include the agenda item number and title, as well as your comments. Once the public comment period is closed, all comments timely received will be read aloud at the meeting (not to exceed three minutes at staff's cadence). Comments received after the close of the public comment period will be added to the record after the meeting.

MINUTES

1086th MEETING OF THE BOARD OF TRUSTEES OF THE ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT

January 9th, 2020

TIME: 5:00 P.M.
PLACE: *Zoom Teleconference Only*
TRUSTEES: Wendi Poulson, President, City of Alameda
P. Robert Beatty, Vice-President, City of Berkeley
Betsy Cooley, Secretary, City of Emeryville
Cathy Roache, County-at-Large
Preston Jordan, City of Albany
Shawn Kumagai, City of Dublin
George Young, City of Fremont
Elisa Marquez, City of Hayward
Steven Cox, City of Livermore
Eric Hentschke, City of Newark
Jan O. Washburn, City of Oakland
Andrew Mingst, City of Piedmont
Julie Testa, City of Pleasanton
City of San Leandro, vacant
Subru Bhat, City of Union City

1. Board President Poulson called the regularly scheduled board meeting to order at 5:01 P.M.
2. Trustees Poulson, Beatty, Cooley, Roache, Jordan, Kumagai, Young, Marquez, Cox, Hentschke, Washburn, Mingst, Testa, and Bhat were present on the Zoom conference.
3. Board President Poulson invited members of the public to speak on any issue relevant to the District. Information Technology Director Robert Ferdan was on the teleconference call for technical support. Vector Biologist Jeremy Sette was present to record the minutes. Accounting Associate Michelle Robles was present. David Alvey of Maze & Associates was present to give the results of the Financial Audit and Memorandum on Internal Controls for Fiscal Year 2019-2020. Victor Aguilar of San Leandro was present.
4. Introduction of new Board Members from the cities of Albany & Livermore.
Discussion:
The General Manager introduced Preston Jordan and Steve Cox, representing the Cities of Albany and Livermore, respectively. Both the General Manager and Board welcomed the new Trustees. Trustees Jordan and Cox both expressed their pleasure on joining the Board.
5. Approval of the minutes of the 1085th meeting held December 9th, 2020.
Motion: Trustee Marquez moved to approve the minutes
Second: Trustee Washburn
Vote: motion carries: unanimous. Trustees Jordan and Cox abstained.

6. Approval of the minutes of the Special Meeting held December 9th, 2020.
Motion: Trustee Hentschke moved to approve the minutes
Second: Trustee Washburn
Vote: motion carries: unanimous. Trustees Jordan and Cox abstained.
Discussion:
The General Manager thanked Vector Biologist Jeremy Sette for the quality of his minute taking for the Special Meeting. Trustees Beatty and Washburn both noted how they enjoyed the meeting.
7. Election of Board Officers. Gavel transfer from President Poulson to the newly elected President.
Discussion:
The General Manager referenced the Nominating Committee's recommendation for 2021 ACMAD Board Officers and after the vote, virtually passed the gavel to Trustee Beatty who commended Trustee Poulson for making meetings enjoyable during this difficult year. The Board congratulated Trustee Poulson for a job well done. Trustee Poulson thanked the Board and noted that it was a great experience.
Motion: Trustee Marquez moved to approve Trustees Beatty, Cooley and Bhat as new President, Vice-President and Secretary, respectively.
Second: Trustee Washburn
Vote: motion carries: unanimous.
8. Resolution 1086-1 honoring City of Livermore Trustee James N. Doggett.
Discussion:
The General Manager commented that the resolution honoring former Trustee Doggett at the December's Regular Board meeting was not voted on, so it was brought back for approval this month.
Motion: Trustee Washburn moved to approve Resolution 1086-1 honoring City of Livermore Trustee James N. Doggett.
Second: Trustee Hentschke
Vote: motion carries: unanimous.
9. Presentation of the Financial Audit and Memorandum on Internal Controls for Fiscal Year 2019-2020 by Maze & Associates.
Discussion:
The General Manager introduced David Alvey of Maze & Associates. Mr. Alvey presented the Financial Audit and Memorandum on Internal Controls for Fiscal Year 2019-2020 and fielded the following discussion. Trustee Poulson thanked Ms. Robles and the General Manager for their work on the audit. President Beatty asked for clarification on what a CAFR is (Comprehensive Annual Financial Report) and asked for clarification on if there would be a future vote to approve the audit as final (this is the only vote needed to approve the financial section of the CAFR). The General Manager acknowledged Ms. Robles for her role in the audit.
Motion: Trustee Cooley moved to approve the Financial Audit and Memorandum on Internal Controls for Fiscal Year 2019-2020
Second: Trustee Roache
Vote: motion carries: unanimous.
10. Presentation and approval of ACMAD Strategic Plan 2021-2023.
Discussion:

The General Manager presented the final version of the ACMAD Strategic Plan 2021-2023 and fielded the following discussion. Trustee Jordan asked what the Property Parcel Inspection Plan is (technological component of the invasive *Aedes* response plan that aids in the deployment of personnel and resources). President Beatty explained that the Board suggested to simplify the language in the Strategic Plan in a prior meeting, which was addressed. Trustee Washburn expressed his satisfaction with the Plan. The General Manager noted that this was the second Strategic Plan in ACMAD's 90-year history. President Beatty noted that the goal of the Strategic Plan is for the Board to provide direction to staff and to allow the public to follow this process via the District's website. Trustee Jordan asked for specifics on the how inspections would be undertaken in an invasive *Aedes* detection scenario (referenced in the invasive *Aedes* response plan). Trustee Cooley noted that invasive *Aedes* carry diseases not currently transmitted in Alameda County. Trustee Washburn noted the difficulties in controlling invasive *Aedes* and that ACMAD is being proactive in their detection and control plan efforts. Trustee Jordan asked if this invasion of new species is due to climate change (Trustee Washburn answered that climate change, among other factors, lead to the spread of invasive *Aedes*).

Motion: Trustee Washburn moved to approve the ACMAD Strategic Plan 2021-2023

Second: Trustee Cooley

Vote: motion carries: unanimous.

11. Review of 2021 ACMAD Board Meeting and Holiday Calendar.

Discussion:

The General Manager presented the 2021 ACMAD Board Meeting and Holiday Calendar and fielded the following discussion. President Beatty asked for information on when Trustees may attend meetings in person (this depends on the County Health Department).

12. Review Committee Assignments for 2021.

Discussion:

The General Manager reviewed the Committee Assignments for 2021 and fielded the following discussion. Trustee Testa volunteered to join the Policy Committee. President Beatty noted that Trustees can review and join committees at another time and volunteered to join the Ad-Hoc Public Health Emergency Committee. Trustee Cooley asked for clarification on who qualifies for the Ad-Hoc Personnel Committee membership (President Beatty explained: Board Officers).

13. Presentation of the Financial Reports as of December 31st, 2020.

Discussion:

The General Manager presented the Financial Reports as of December 31st, 2020 and fielded the following discussion. The General Manager thanked Trustee Roache for her participation in signing the District's checks. Trustee Jordan expressed that he is happy to be a part of the Board post-annexation of Albany and noted that the property taxes were lower than he originally thought. Trustee Testa asked about the costs related to the training and travel expenses during the current pandemic (Accounting Associate Robles noted that there have been no travel expenses, but training expenses continue and noted that Trustee stipends are also included in this expense category). Trustee Jordan asked for clarification on revenue being larger than expenses (The General Manager explained that the difference between revenue and expenses are designated to reserve funds). Trustee Jordan noted that he was impressed with the financial stability and responsibility of the District (the General Manager thanked the Board for their leadership and role in fiscal matters). Trustees Beatty and Washburn noted the hard work of the Board and how ACMAD's financial status has greatly improved over the years. President Beatty asked for clarification on what led to

increases in total current ACMAD assets (revenue from investments and transferring construction projects into capital assets).

14. Presentation of the Monthly Staff Report.

Discussion:

The General Manager presented the Monthly Staff Report and fielded the following discussion. President Beatty asked how many mosquito districts were still using sentinel chickens (many mosquito Districts ceased chicken programs). Trustee Washburn noted that the CDPH encourages consistency in monitoring West Nile virus (the General Manager agreed and noted an ongoing sentinel chicken study). President Beatty noted his experience working with chickens.

15. Presentation of the Manager's Report.

Discussion:

The General Manager presented the Manager's Report and fielded the following discussion. Trustee Testa clarified that she, along with Trustee Kumagai, had only one year of service. President Beatty asked for clarification on COVID-19 relief funding relating to the Take Action Brief (special districts are asking for the ability to receive funding similar to what is available to cities and counties) and asked if the Brown Act remote access allowances will be made permanent (updates to the Brown Act are being advocated). Trustee Jordan asked if he filled out the Form 700 online, would the General Manager receive it (yes). President Beatty asked if the General Manager could send the online link (yes). Secretary Bhat asked if all Trustees needed to fill out Form 700 (yes and all employees with a District credit card). Trustee Jordan asked for clarification about AB 1825 (required Anti-Harassment, Discrimination, and Retaliation training). Trustee Marquez expressed her appreciation for the General Manager's response to the political instability occurrence. Trustee Roache asked if there were any concerns for next week (the District will monitor the situation).

16. Board President Poulson asked for reports on conferences and seminars attended by Trustees. None.

17. Board President Poulson asked for announcements from the Board. Trustee Marquez expressed a happy new year and noted that she is now a Board Member of HASPA.

18. Board President Poulson asked trustees for items to be added to the agenda for the next Board meeting. None.

19. The meeting adjourned at 6:30 P.M.

Respectfully submitted,

Approved as written and/or corrected
at the 1087th meeting of the Board of
Trustees held February 10th, 2021.

P. Robert Beatty, President
BOARD OF TRUSTEES

Subru Bhat, Secretary
BOARD OF TRUSTEES

Alameda County Mosquito Abatement Dist.
Check Register
For the Period From Jan 1, 2021 to Jan 15, 2021

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Amount
2503	1/12/21	AT&T	71.73
2504	1/12/21	CarQuest	147.05
2505	1/12/21	Cintas	495.63
2506	1/12/21	Coverall North America, Inc.	495.00
2507	1/12/21	Delta Dental	4,844.04
2508	1/12/21	Heluna Health	156.75
2509	1/12/21	Industrial Park Landscape Maintenance	226.00
2510	1/12/21	NBC Supply Corp	395.10
2511	1/12/21	PC Professional	22.14
2512	1/12/21	PFM Asset Management	1,783.16
2513	1/12/21	PG&E	535.47
2514	1/12/21	Pitney Bowes	94.82
2515	1/12/21	The Hartford	80.55
2516	1/12/21	Treds	215.00
2517	1/12/21	U.S Bank Corporate Payment System	11,912.09
2518	1/12/21	Voya Institutional Trust Company	178.51
2519	1/12/21	VSP	710.23
2520	1/12/21	Waste Management of Alameda County	280.83
ACH	1/12/21	Alameda County Mosquito Abatement Dist (Payroll)	76,002.47
ACH	1/12/21	CalPERS Retirement	14,586.05
ACH	1/12/21	CalPERS 457	3,080.02
Total Expenditures - January 15, 2021.			116,312.64

Alameda County Mosquito Abatement Dist.
Check Register
For the Period From Jan 16, 2021 to Jan 31, 2021

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Amount
2521	1/26/21	Adapco	7,285.21
2522	1/26/21	Airgas	111.86
2523	1/26/21	Bay Alarm	534.73
2524	1/26/21	Beck's Shoes	190.00
2525	1/26/21	Cintas	330.42
2526	1/26/21	Delta Dental	4,777.05
2527	1/26/21	Grainger	12.00
2528	1/26/21	Hayward Water System	460.07
2529	1/26/21	Hentschke, Eric Armin	100.00
2530	1/26/21	NBC Supply Corp	197.55
2531	1/26/21	PG&E	341.55
2532	1/26/21	Spark Creative Design	175.00
2533	1/26/21	Techniclean	141.49
2534	1/26/21	Testa, Julie	100.00
2535	1/26/21	Verizon	658.74
2536	1/26/21	Voya Institutional Trust Company	178.51
2537	1/26/21	VSP	710.23
2538	1/26/21	Waste Management of Alameda County	280.83
2539	1/26/21	WEX Bank	2,193.33
2540	1/26/21	Young, George	100.00
ACH	1/26/21	Alameda County Mosquito Abatement Dist (Payroll)	77,520.02
ACH	1/26/21	Beatty, Robert .P	100.00
ACH	1/26/21	Bhat, Subrahmanya Y	100.00
ACH	1/26/21	CalPERS Health	37,216.31
ACH	1/26/21	CalPERS Retirement	14,555.95
ACH	1/26/21	CalPERS 457	3,079.21
ACH	1/26/21	Cooley, Elizabeth	100.00
ACH	1/26/21	Cox, Steven	100.00
ACH	1/26/21	Jordan, Preston	100.00
ACH	1/26/21	Kumagai, Shawn	100.00
ACH	1/26/21	Marquez, Elisa	100.00
ACH	1/26/21	Mingst, Andrew	100.00
ACH	1/26/21	Poulson, Wendi Lynn	100.00
ACH	1/26/21	Roache, Cathy J Pinkerton.	100.00
ACH	1/26/21	Washburn, Jan	100.00
Total Expenditures - January 31, 2021.			152,350.06

**Alameda County Mosquito Abatement District
Income Statement
January 31, 2021. (7 of 12 mth, 58%)**

REVENUES	Actual 2018/19	Actual 2019/20 ¹	Current Month	Year to Date 2020/21	Budget 2020/21	Actual vs Budget
Total Revenue	\$ 4,922,549.00	\$ 4,986,220.87	\$ 20,563.17	\$ 2,938,082.48	\$ 4,346,513.00	68%

EXPENDITURES	Actual 2018/19	Actual 2019/20 ¹	Current Month ²	Year to Date 2020/21	Budget 2020/21	Actual vs Budget
Salaries	\$ 1,894,209.00	\$ 1,980,518.00	\$ 169,717.57	\$ 1,175,580.01	\$2,116,177	56%
CalPERS Retirement	\$ 310,838.00	\$ 378,833.00	\$ 17,205.30	\$ 337,199.60	\$423,350	80%
Medicare	\$ 25,149.00	\$ 29,651.00	\$ 2,257.87	\$ 15,790.19	\$31,278	50%
Fringe Benefits	\$ 452,960.00	\$ 465,466.00	\$ 48,338.41	\$ 290,099.78	\$527,031	55%
Total Salaries, Retirement, & Benefits	\$ 2,683,156.00	\$ 2,854,468.00	\$237,519	\$1,818,670	\$3,097,836	59%
Clothing and personal supplies (purchased)	\$ 8,899.00	\$ 6,214.00	\$ 405.99	\$ 1,547.06	\$10,000	15%
Laundry service and supplies (rented)	\$ 12,603.00	\$ 10,648.00	\$ 826.05	\$ 5,149.97	\$15,000	34%
Utilities	\$ 30,161.00	\$ 25,962.00	\$ 1,898.75	\$ 5,885.23	\$12,000	49%
Communications-IT	\$ 108,868.00	\$ 83,135.00	\$ 5,125.14	\$ 38,360.92	\$111,400	34%
Maintenance: structures & improvements	\$ 13,673.00	\$ 16,679.00	\$ 226.00	\$ 8,307.39	\$25,000	33%
Maintenance of equipment	\$ 43,629.00	\$ 20,600.00	\$ 601.54	\$ 10,825.75	\$35,000	31%
Transportation, travel, training, & board	\$ 98,433.00	\$ 95,814.00	\$ 5,763.32	\$ 39,483.57	\$122,400	32%
Professional services	\$ 115,324.00	\$ 112,887.00	\$ 1,783.16	\$ 49,564.45	\$176,200	28%
Memberships, dues, & subscriptions	\$ 20,774.00	\$ 26,317.00	\$ -	\$ 18,774.00	\$23,337	80%
Insurance - (VCJPA, UAS)	\$ 124,688.00	\$ 134,834.00	\$ -	\$ 140,942.13	\$137,524	102%
Community education	\$ 34,861.00	\$ 22,734.00	\$ 207.37	\$ 6,116.47	\$38,575	16%
Operations	\$ 206,731.00	\$ 179,659.00	\$ 7,902.81	\$ 79,071.60	\$241,000	33%
Household expenses	\$ 18,655.00	\$ 14,817.00	\$ 1,171.22	\$ 8,561.76	\$16,750	51%
Office expenses	\$ 11,796.00	\$ 13,761.00	\$ 347.22	\$ 3,403.41	\$12,000	28%
Laboratory supplies	\$ 95,640.00	\$ 100,878.00	\$ 4,796.18	\$ 35,510.70	\$139,000	26%
Small tools and instruments	\$ 2,211.00	\$ 2,056.00	\$ 88.80	\$ 930.16	\$3,000	31%
Total Staff Budget	\$ 946,946.00	\$ 866,995.00	\$ 31,143.55	\$ 452,434.57	\$1,118,186	40%
Total Operating Expenditures	\$ 3,630,102.00	\$ 3,721,463.00	\$ 268,662.70	\$ 2,271,104.15	\$4,216,022	54%

Total Expenditures

1 - As of June 30, 2020.

2 - Total Operating Expenditures in current month may not match the check register due to accounts receivables and petty cash transactions.

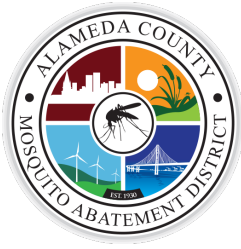
**Alameda County Mosquito Abatement District
Investment, Reserves, and Cash Balance Report
January 31, 2021. (7 of 12 mth, 58%)**

Account #	Investment Accounts	Beginning Balance	Deposits	Withdrawals	Interest Activity	Ending Balance
1004	LAIF	\$ 913,610.85	\$ -	\$ (268,000.00)	\$ 2,045.11	\$ 647,655.96
1005	OPEB Fund	\$ 4,972,543.56	\$ -	\$ -	\$ (18,827.80)	\$ 4,953,715.76
1006	VCJPA Member Contingency	\$ 375,883.00	\$ -	\$ -	-	\$ 375,883.00
1008	CAMP: Repair and Replace	\$ 1,040,591.80	\$ -	\$ -	\$ 105.55	\$ 1,040,697.35
1009	CAMP: Public Health Emergency	\$ 526,021.83	\$ -	\$ -	\$ 53.36	\$ 526,075.19
1010	CAMP: Operating Reserve	\$ 1,943,595.45	\$ -	\$ -	\$ 197.14	\$ 1,943,792.59
1011	CAMP: Capital Reserve Fund	\$ 59,084.87	\$ -	\$ -	\$ 5.99	\$ 59,090.86
1012	PARS: Pension Stabilization ¹	\$ 1,752,250.56	\$ -	\$ -	\$ 31,570.90	\$ 1,783,821.46
Total		\$ 11,583,581.92	\$ -	\$ (268,000.00)	\$ 15,150.25	\$ 11,330,732.17
		Beginning Balance		Withdrawals	Activity	Ending Balance
Cash Accounts						
1001	Bank of America (Payroll Account) *	\$ 110,849.05		-	-	\$ 106,639.66
1002	Bank of The West (Transfer Account) * ²	\$ 217,378.55		-	-	\$ 3,165,238.79
1003	County Account ²	\$ 3,074,713.80		\$ (2,930,467.12)	\$ 20,472.67	\$ 164,719.35
1013	Petty Cash	\$ 405.78		\$ -	\$ -	\$ 405.78
Total		\$ 3,403,347.18		\$ (2,930,467.12)	\$ 20,472.67	\$ 3,437,003.58

1 -PARS - Pension Stabilization balance is as of December 31, 2020.

2 - \$2,930,467.12 withdrawn from County fund. Deposited into Bank of the West on 01/29/2021. Funds will be transferred to LAIF account.

* - Ending balance differs from beginning balance due to checks clearing the account.



Board of Trustees

President

P. Robert Beatty

Berkeley

Vice-President

Betsy Cooley

Emeryville

Secretary

Subru Bhat

Union City

Cathy Roache

County at Large

Wendi Poulson

Alameda

Preston Jordan

Albany

Shawn Kumagai

Dublin

George Young

Fremont

Elisa Márquez

Hayward

Steven Cox

Livermore

Jan O. Washburn

Oakland

Eric Hentschke

Newark

Andrew Mingst

Piedmont

Julie Testa

Pleasanton

Victor Aguilar

San Leandro

Ryan Clausnitzer

General Manager

1. OPERATIONS REPORT

The close of January was also the end of ACMAD's 2020-2021 ditching permit. Operations staff accomplished a significant amount of work during this season's active permit period. The ditches that were cleaned & cleared will be monitored in the months to come to assess the efficacy of the work conducted. The last week of ditch maintenance efforts was dedicated to heavily silted and overgrown ditches in the Patterson Hill marsh area in Union City. On Tuesday January 26th, operations staff were assisted in their ditching efforts by ACMAD Trustee Eric Hentschke. The following Thursday, the final ditching day, operations staff were helped by ACMAD Associate Vector Scientist, Miguel Barretto, who braved the downpour with all of us to wrap up the ditching season. Operations staff are also continuing to update and modernize maps of ditches in operational work zones 3, 6, and 8 to incorporate into future source reduction proposals.

Though rainfall totals remained well below average for the season, enough rainwater accumulated to trigger hatches of eggs for all three of our winter *Aedes sp.*: *Aedes squamiger*, *Aedes. washinoi*, and *Aedes sierrensis*. *Culiseta inornata* also continued to utilize areas of standing water to oviposit eggs. Treatments for larvae of all the aforementioned species, with the exception of *Ae. sierrensis*, were conducted by operations staff in January. Treatments for these winter species will continue through February and into March. Creeks, canals, catch basins, and storm drains received a good amount of flushing due to the rains and should not cause breeding issues for months to come. Operations staff will monitor potential sources and utilize adult trapping data from the ACMAD lab trapping program to assure that the first signs of the transition to our spring/summer *Culex sp.* mosquitoes are recognized and addressed in the months to come. Maintaining a successful larval-focused control program requires vigilance for these species to lessen the number of potential West Nile virus vectoring adult mosquitoes from emerging into the environment.

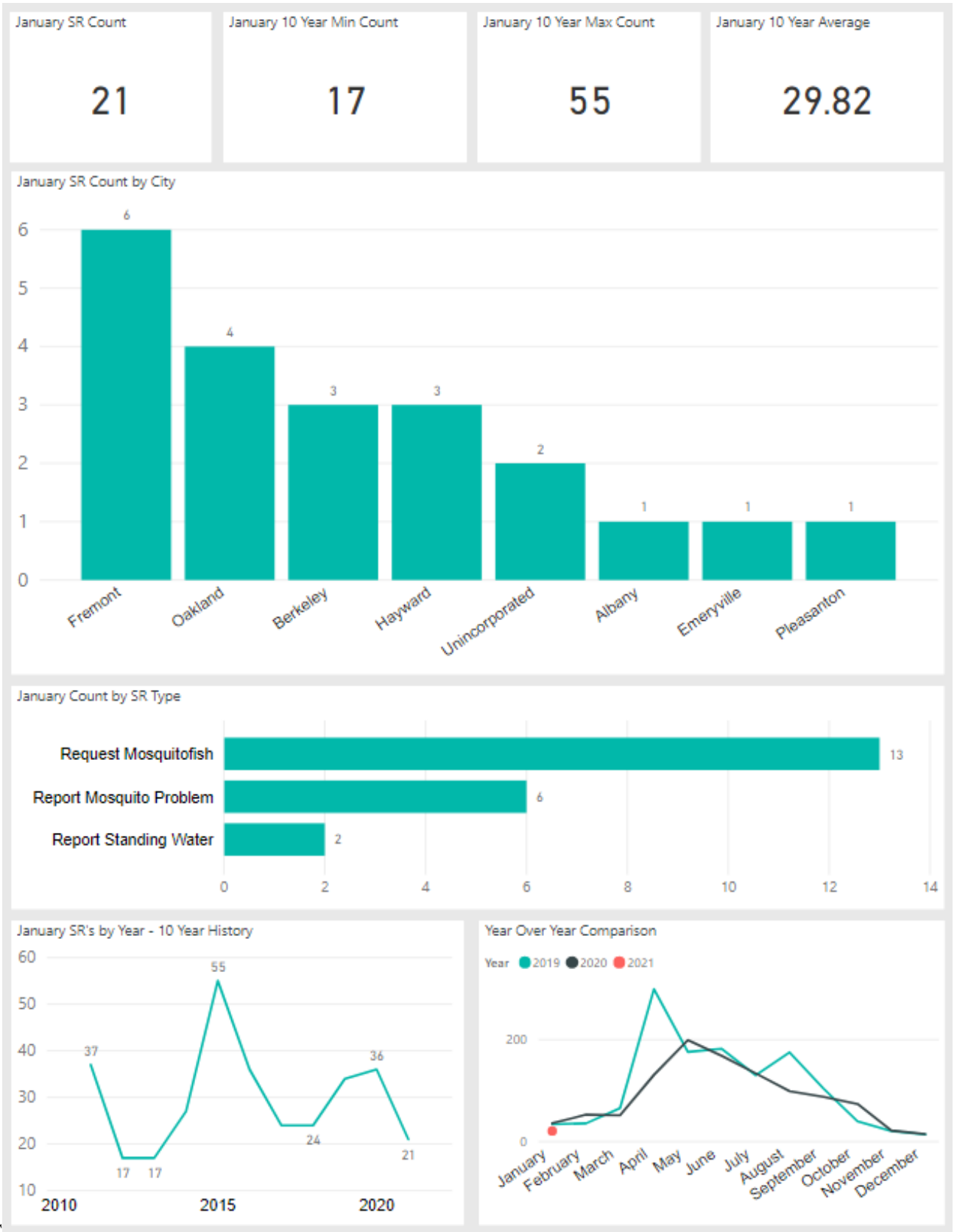
As in the last few months, the majority of requests received from the public were requests for mosquito fish. Overall requests for service were below the ten-year average for the month. Operations staff worked with the ACMAD shop in a concerted effort to maintain a large population of mosquito fish at the district over the winter months as the arrival of spring usually triggers a significant number of fish requests. This coincides with the most difficult time of the year to acquire mosquito fish from outside sources. The goal has been to enter the summer season with more than enough fish to keep up with the requests received from the public.

During January, several members of the ACMAD operations staff participated in an entomological training session conducted by the Field Operations Supervisor. This training will continue in the months to come. Though the focus of our district is most certainly mosquitoes, ACMAD has a long history of providing information and performing identification of other insects and various arthropods as an educational service to our public. The goal of this training is to get more operations staff proficient in recognizing and identifying other insects to continue this long-standing and greatly appreciated service. The next few months typically are accompanied by the emergence of many different types of insects, many that look very "mosquito-like". These insects tend to generate many calls to the district and having operations staff be able to identify these insects and discuss their biology with our constituents has long been recognized and appreciated.

Field Operations Supervisor
Joseph Huston

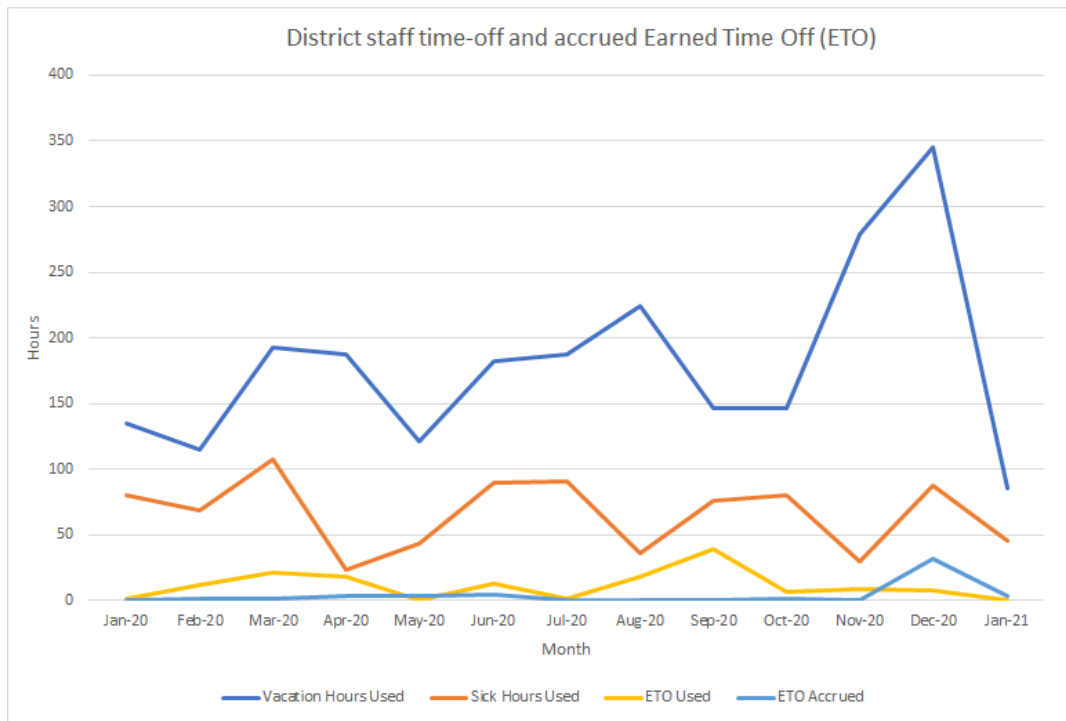
A. District Data

1. January Service Requests



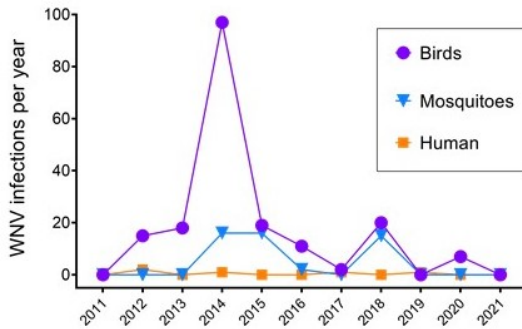
C

2. Activity Report

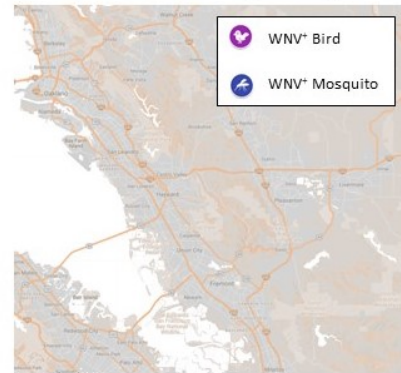


3. WNV Activity

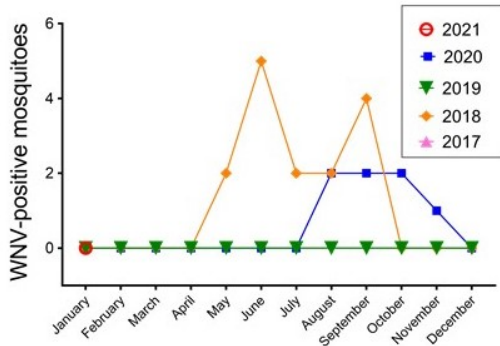
WNV infections detected in Alameda County 2011 – 2021



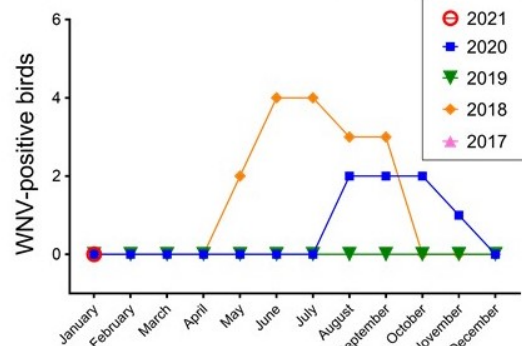
Locations of WNV-infected mosquitoes and birds collected in Alameda County during 2021



WNV-infected birds collected in Alameda County



WNV-infected mosquitoes collected in Alameda County



2. LAB

Summary

- *Arboviruses*. West Nile virus (WNV) was not detected in birds or mosquitoes during January 2021. Saint Louis encephalitis virus (SLEV) and Western equine encephalitis virus (WEEV) was not detected in Alameda County during the prior 5 years.
- *Native mosquitoes*. CO₂-baited encephalitis virus survey (EVS) traps collected 1.5-fold fewer mosquitoes during January 2021 relative to the prior month. New Jersey Light Traps (NJLT) were being repaired this month and were not placed in the field.
- *Invasive mosquitoes*. Invasive *Aedes* mosquitoes were not detected in Alameda County during 2021.

Arbovirus Monitoring

- WNV was not detected in birds collected in Alameda County during January 2021. WNV was last detected in the county during November 2020.
- None of the mosquitoes that were collected during 2021 contained WNV, SLEV, or WEEV. WNV was last detected in mosquitoes during 2018. SLEV and WEEV have not been detected in the County for over a decade.

Native Mosquito Abundance

- Mosquito monitoring efforts remained low during January as outdoor temperatures were too low to support high levels of mosquito reproduction and rainfall hindered host seeking by adult female mosquitoes. Much of the monitoring effort was focused upon the southern region of the County where mosquito abundance was highest during the later months of 2020.
- Over the course of 20 trap nights, a total of 55 mosquitoes were captured in EVS traps. There were on average 2.8 mosquitoes captured per trap night during January 2021; for the prior month, there were 4.2 mosquitoes captured per trap night (a 1.5-fold decrease). *Culiseta inornata*, which is not a WNV vector, was the most common species collected in the EVS traps during January 2021, representing 33% of the mosquitoes that were collected (Figure 1 and Figure 2).
- All of the EVS CO₂ traps that were placed during January 2021 captured mosquitoes.
- Mosquito abundance, as measured using NJLT, was not assessed during January 2021 as the traps were being cleaned and repaired.

FIGURES

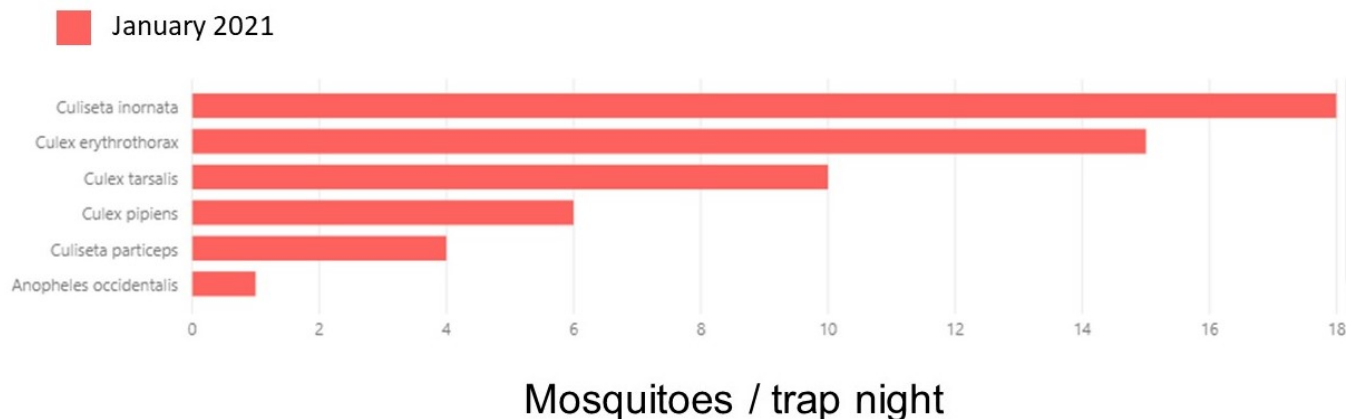


Figure 1. The most abundant species of mosquito captured using EVS CO₂ traps.

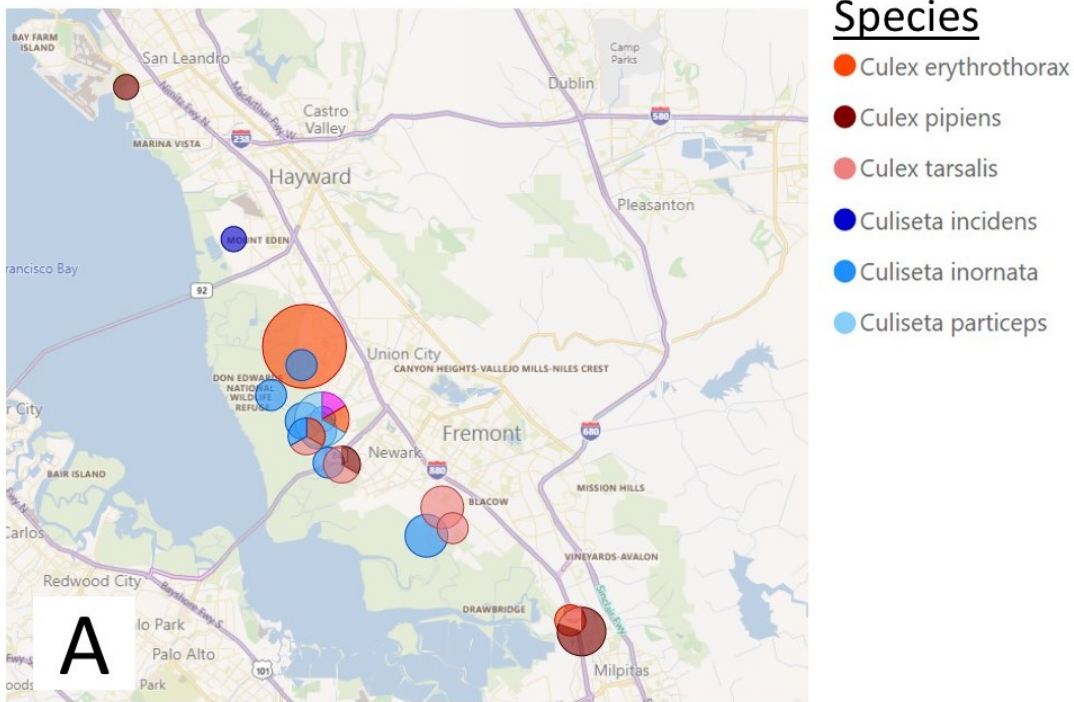


Figure 2. Mosquito abundance by trap site evaluated using EVS CO₂ traps. (A) Pie charts over trap sites indicate the distribution of mosquito species collected at the trap site. The size of the pie charts indicates the relative number of mosquitoes at each site during January 2021. The largest orange and red pie chart in the bayside region of Union City represents 11 adult *Cx. erythrothorax*.

3. PUBLIC EDUCATION

A. Events

i. Upcoming

- Virtual Presentation to 4 H Club of Bayside (Feb 10, 2021)

ii. Past

- Virtual presentation to CERT coordinators (Jan 26, 2021)

B. Google Analytics

Audience Overview

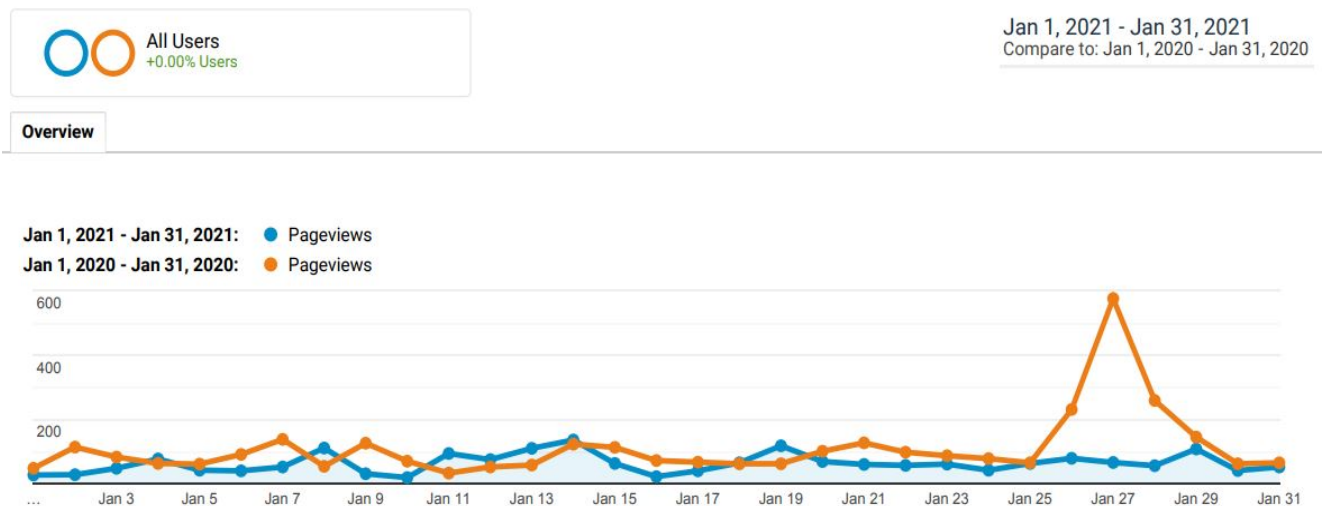


Figure 1. January website users for 2020 compared to 2021.

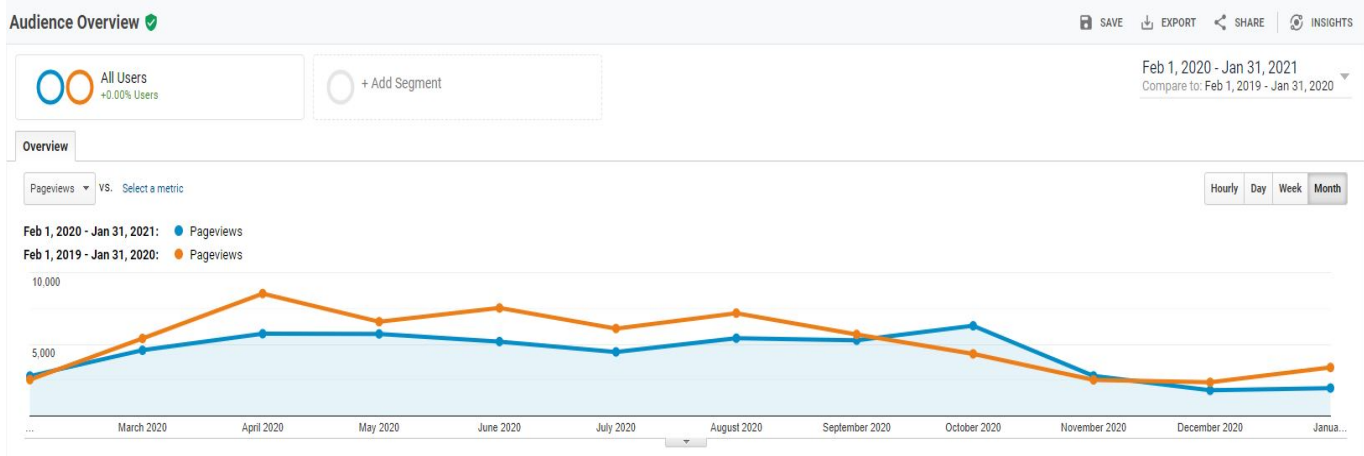
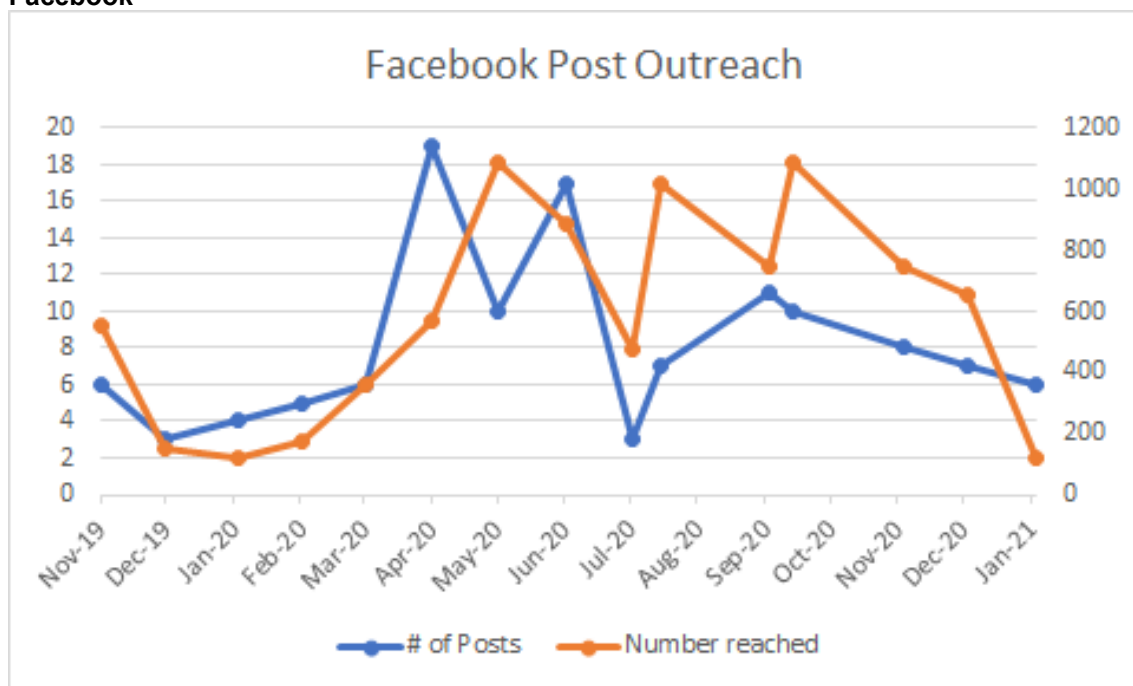


Figure 2. Comparison of website users over the past two years.

C. Facebook



Total Number of Followers: 287 (2 added in January)

DYK? The CDC reports their top viewed story of 2020 was about a mosquito.

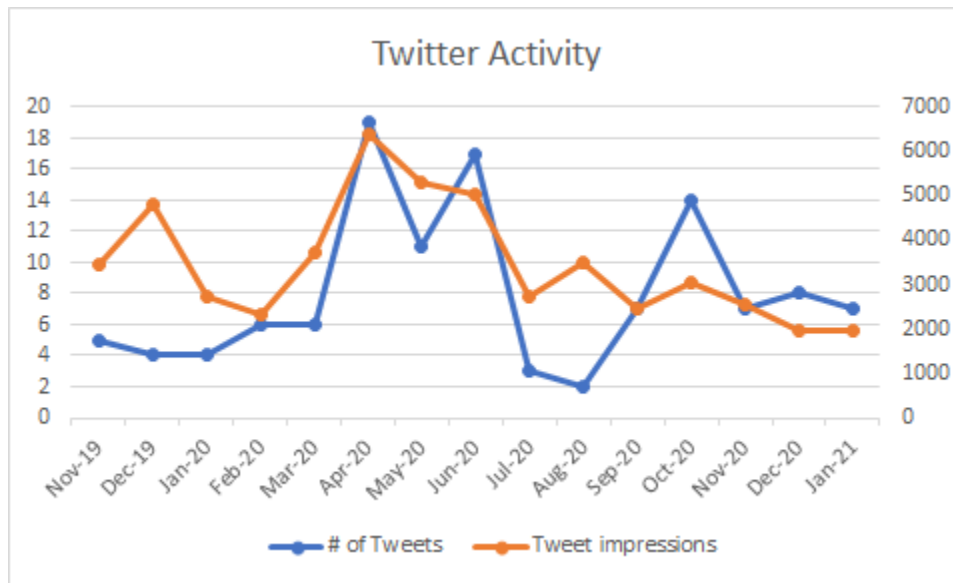


Our website, www.mosquitoes.org provides information about mosquitoes and more! Check us out for research, service requests and more



January's Most Popular Post: The CDC's top story of the year was not about COVID-19, but about mosquitoes. If you have questions about local mosquitoes or a need for services, find out more on our website, www.mosquitoes.org

D. Twitter



Number of Profile Visits in December: 127 (1 down from December)

Total Number of Followers: 746 (3 added since December)

Saving rain water is great, but making new habitats for mosquitoes is not

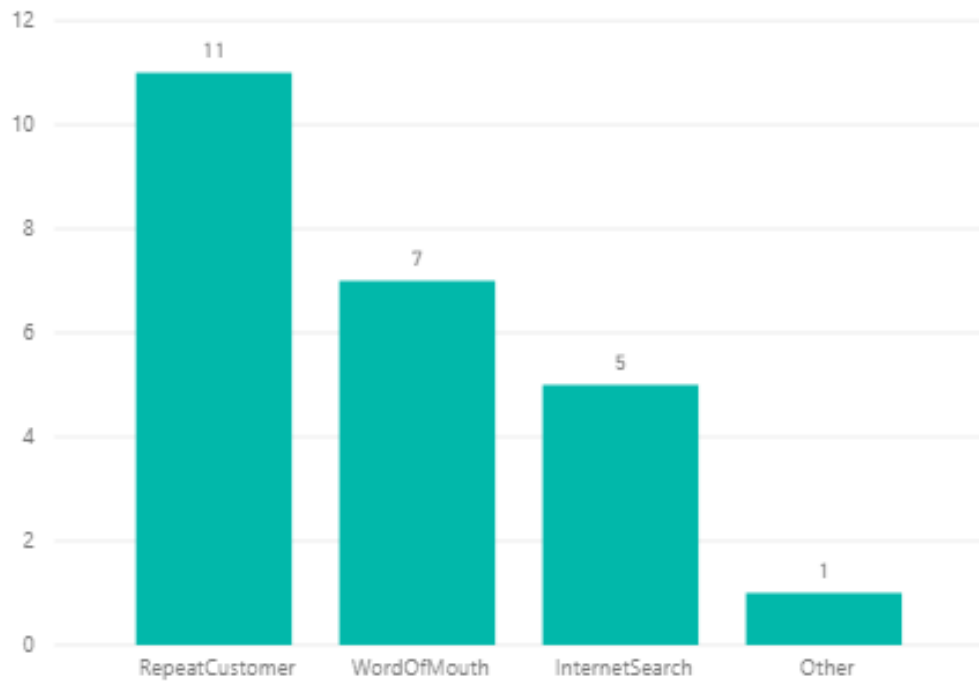


Remember to place a tight lid or a tear-free screen over containers that catch rain

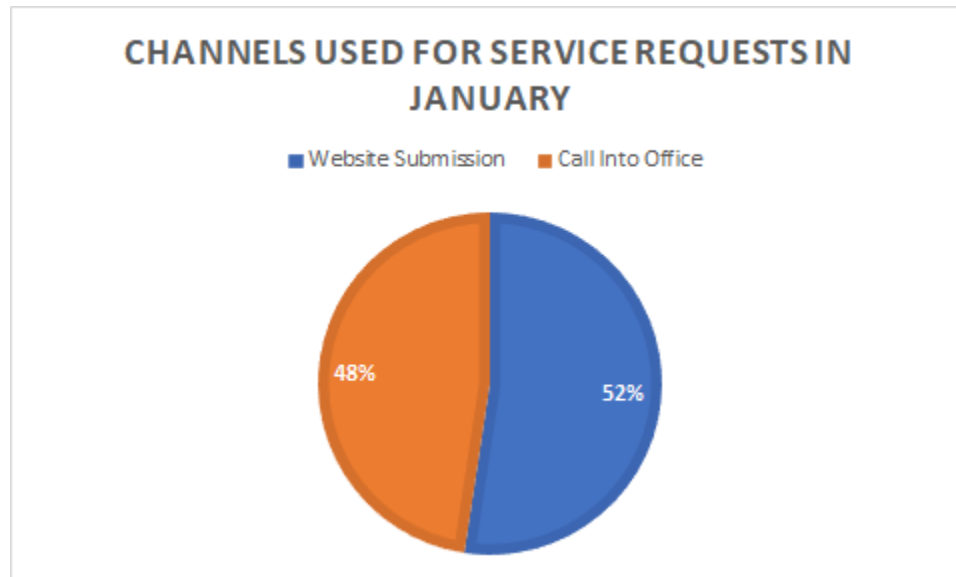


Top January Tweet: We need rain! But we don't need mosquitoes. If you collect rainwater make sure to cover it with a tight lid or a screen year-around.

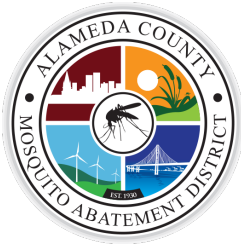
E. Service Request Referral Summary for January



F. Channels Used by Residents to Request Service



21 requests in total, 11 web submissions and 10 calls



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Trustee & Staff Anniversary Recognitions:

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Vice-President
Betsy Cooley

Emeryville

Secretary

Subru Bhat

Union City

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Albany Jordan

Dublin Shawn Kumagai

Dublin George Young

Fremont Elisa Márquez

Hayward Steven Cox

Livermore Eric Hentschke

Newark Jan O. Washburn

Oakland Andrew Mingst

Piedmont Julie Testa

Pleasanton Victor Aguilar

San Leandro Ryan Clausnitzer

Ryan Clausnitzer

General Manager

Background:

ACMAD is pleased to recognize and thank the following Trustees and Staff on their anniversaries in February.

Trustee	City	Years of Service	Anniversary Date
George Young	Fremont	8	February 1st
Shawn Kumagai	Dublin	1	February 4th
Victor Aguilar	San Leandro	1	February 4th
Employee	Title	Years of Service	Anniversary Date
Mark Wieland	Mechanic Specialist	6	February 9th



TAKE ACTION BRIEF

February 2021

The Special Districts Provide Essential Services Act (H.R. 535 and S. 91) has been reintroduced to provide access for special districts to **federal COVID-19 relief funds**. CSDA is also sponsoring **Brown Act legislation** to ensure public agencies are able to meet the essential needs of their communities during declared emergencies. AB 361 provides public access to remote meetings so that special districts and other local agencies can continue to perform the work of the people in good times and bad. Visit CSDA's *Take Action* page at csda.net/take-action to register your district's support on these two important issues.

February marks the beginning of CSDA's Take Action Month, where we encourage districts to engage with their legislators and the community they serve. Each week, CSDA's eNews will include a new theme and tools will be provided to promote effective communication, including requesting meetings with elected officials and taking a position on legislation.

As part of Take Action Month, CSDA is proud to unveil a new technology that will make it that much easier to respond to our Calls-to-Action. With CSDA's new Automated Form Letters on state legislative Calls-to-Action, your district can register a position with just a few clicks of a button. Ryan McNeil, District Manager of Fresno Mosquito and Vector Control District said this about the new tool:

"The new auto-letter feature is fantastic, I used it earlier today for the Brown Act remote legislation and it was seamless. Great tool, it should lead to more member participation if more people knew about it."

Your district can take advantage of this new tool today and use it to register your support for remote meeting flexibility during declared emergencies at csda.net/take-action/brown-act.

Inside this edition of the Take Action Brief:

- Register Support for Reintroduced Special District COVID-19 Funding Relief Legislation.....2
- Governor Signs New COVID-19 Tenant Relief Act, Includes Funding from the Emergency Rental Assistance (ERA) Program.....2
- CSDA and Partners Advocate to Protect Essential Services from Harmful Delays to Critical Property Tax Revenue.....4
- Bill Amends Brown Act to Allow Remote Meetings During Declared Emergencies.....5
- Implementing Cal/OSHA COVID-19 Emergency Standards.....6

Contact a local CSDA representative near you!

Chris Norden
Dane Wadlé
Colleen Haley
Cole Karr
Charlotte Holifield
Chris Palmer

Northern Network
Sierra Network
Bay Area Network
Central Network
Coastal Network
Southern Network

chris@csda.net
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colek@csda.net
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➤ COVID-19 RELIEF FUNDING

CSDA's advocacy action priority is to work with the Administration, various state agencies, and the federal government to ensure special districts receive equitable access to COVID-19 relief funding should it become available.

Register Support for Reintroduced Special District COVID-19 Funding Relief Legislation

U.S. Representative John Garamendi, D-Calif., and U.S. Senator Kyrsten Sinema, D-Ariz., re-introduced landmark special districts legislation ([H.R. 535](#) and [S. 91](#)), the Special Districts Provide Essential Services Act, on January 28 to provide special districts with direct access to future local government pandemic relief.

Take Action

Visit csda.net/take-action/covid to add your district to the growing coalition in support of this important federal legislation. You can also download a sample letter to send to your local Representatives in Congress.

CSDA, in partnership with National Special Districts Coalition, is leading a growing coalition of more than 100 stakeholder organizations and special districts from across the country to support the Special Districts Provide Essential Services Act. Read the letter on CSDA's [COVID-19 Take Action webpage](#). All special districts and partner organizations are encouraged to join the effort.

In addition to Representative Garamendi, Senator Diane Feinstein and [14 members of the California Congressional Delegation](#) signed on to the legislation as original cosponsors. Special districts should encourage their local Representatives in Congress to join as cosponsors.

The Special Districts Provide Essential Services Act would establish a federal definition for "special district." It would require states to direct at least five percent of future Coronavirus Relief Fund (CRF) allocations to their special districts. States would have the discretion to establish their own programs to disburse the funds to special districts demonstrating pandemic-related need for relief. States would have flexibility to use excess funds, should the U.S. Treasury permit, after 60 days should special districts' declared needs be met. The bills would also codify districts' access to the Federal Reserve's Municipal Liquidity Facility.

Both U.S. House and Senate bills are the same as the 116th Congress' S. 4308, which was bipartisan introduced by Senator Sinema in coordination with Senator John Cornyn, R-Texas. Altogether, legislative efforts last year garnered 43 House cosponsors and five Senate cosponsors.

CSDA will update members with more as this effort develops. Contact Cole Karr, CSDA Federal Advocacy Coordinator, with questions at colek@csda.net.

Governor Signs New COVID-19 Tenant Relief Act, Includes Funding from the Emergency Rental Assistance (ERA) Program

Friday, January 29, 2021 Governor Gavin Newsom signed the COVID-19 Tenant Relief Act (Act) extending eviction protections and providing rental and utility assistance to landlords and tenants throughout the state. This program is funded by the state's share of the federal Emergency Rental Assistance (ERA) funds, to be distributed through the newly created Rental Assistance Program.



Background

The State of California received \$2.6 billion in ERA program funds, of which the State of California has \$1.44 billion to use for its this program. California cities and counties with populations greater than 200,000 received a total estimated \$1.16 billion directly from the U.S. Department of Treasury.

Per federal guidelines, this program is available for tenants at or below 80 percent of area median income (AMI), with a priority emphasis on helping tenants at or below 50 percent of AMI. Through the state's program, landlords can choose to accept 80 percent for any rent owed from April 1, 2020, through March 31, 2021. If a landlord accepts this funding, the landlord must forgive the remaining 20 percent. If a landlord chooses not to participate, the tenant can still apply for relief valued at 25 percent of whatever back-rent they owe for the covered time-period. While the cost of housing, utility, and home energy services are specifically defined as allowable uses for funding received by grantees per the [ERA FAQ guidance](#) released by the U.S. Department of Treasury on January 19, 2021, it is unclear how much special district utility providers will be able to benefit from this program. Allowable utility services include water, sewer/wastewater, trash removal, and electricity and gas.

During a California State Assembly Budget Committee hearing on Wednesday, January 27, the California Department of Finance emphasized the bill is intended to stabilize renters and landlords and prioritizes rental payments, and it would be up to the landlords to provide payment to utilities.

The funding will flow through cities and counties and does not explicitly account for special districts, though nothing in the bill prevents a landlord from using the program funds to pay a special district utility bill on behalf of tenants. Utility-providing districts will need to encourage customers who are renting, or their landlords, to apply for assistance through their local city or county. Doing so will aid in offsetting utility arrears. Cities and counties are not required to pay arrears in-full.

Tenants and landlords may access relief for a 12-month period. Outstanding utility bills are eligible retroactively to March 13, 2020. The program will be ready to begin accepting applications no later than March 15, 2021.

CSDA Advocacy

CSDA sent a letter on Wednesday, January 20, 2021 to Governor Newsom supporting special district utility providers' access to housing utility and energy cost funding through this new program, urging the State to ensure eligible special districts are included in its guidelines. the letter underscored the mounting needs special districts face and the inequity in COVID-19 relief investments in smaller, rural communities.

Additionally, on Tuesday, January 26, 2021, CSDA submitted joint comments, in coordination with the Association of California Water Agencies (ACWA) and the California Municipal Utilities Association (CMUA), on the agreement represented in the new COVID-19 Tenant Relief Act. The letter notes the significant impacts to districts from utility non-payment and stated our interest in working together toward a more comprehensive solution. CSDA will be working toward advancing those discussions in partnership with ACWA and CMUA as the year unfolds.

Take Action

Special districts providing water, wastewater, or electricity services are encouraged to communicate directly with counties and cities within their district boundaries to coordinate implementation of their relief programs, a sample letter is available at <https://www.csdanet/advocate/take-action>



➤ REVENUE, FINANCES, AND TAXATION

CSDA's long range policy priority on revenue, finances, and taxation is to ensure adequate funding for special districts' safe and reliable core local service delivery. Protect special districts' resources from the shift or diversion of revenues without the consent of the affected districts. Promote the financial independence of special districts and afford them access to revenue opportunities equal to that of other types of local agencies.

CSDA and Partners Advocate to Protect Essential Services from Harmful Delays to Critical Property Tax Revenue

Neil McCormick, CEO of CSDA, signed a joint letter with city and county counterparts, dated January 22, 2021, informing Governor Gavin Newsom and the leaders and members of the State Legislature of the consequences to essential local services if the impending April 10 deadline for local property tax payments were to be delayed by executive or legislative action. This joint letter was in response to efforts by business advocates to, among other things, temporarily delay the payment of property taxes via executive order.

Millions of families and businesses depend on essential services provided by special districts that rely on property tax revenue. A delay in receipt of these critical resources could jeopardize the reliable delivery of services, not to mention ongoing debt obligations that support the critical infrastructure that sustains our economy.

The joint statement by representatives of every type of local government urged the Governor to maintain local flexibility, whereby under current executive orders, county officials are able to consider waiving penalties on a case-by-case basis for specific hardships. Local government associations representing cities, counties, schools, tax collectors, and special districts were [signatories of the letter](#), which can be viewed on the [Take Action Page](#).

In May of 2020, Governor Newsom issued Executive Order N-61-20 related to delinquent property tax payment penalties and interest. This order followed up earlier statements by the Governor and counties regarding property tax relief. While they had earlier agreed to allow local jurisdictions to deal with genuine hardships on a case-by-case basis, there was not consensus on the flexibility of local tax collectors under existing statute. The May 2020 order addressed some of those issues.

The order waived certain statutes through May 6, 2021 that "... to the extent that it requires a tax collector to impose penalties, costs, or interest for the failure to pay taxes on property on the secured or unsecured roll, or to pay a supplemental bill, before the date and time such taxes became delinquent, and a tax collector shall cancel such penalties, costs, and interest provided all of the following conditions are satisfied:"

1. The property for which taxes in question is either a residential real property occupied by the taxpayer, or real property owned and operated by a taxpayer that qualifies as a small business;
2. The taxes owed on the property in question were not delinquent prior to March 4, 2020;
3. The taxpayer timely files a claim for relief in a form and manner prescribed by the tax collector; and
4. The taxpayer demonstrates to the satisfaction of the tax collector that the taxpayer has suffered economic hardship, due to the COVID-19 pandemic, or government response to COVID-19.

This existing agreement affords the ability to address hardships without devastating local services and infrastructure through a broad statewide deferral.



➤ GOVERNANCE AND ACCOUNTABILITY

CSDA's long range policy priority on governance and accountability is to enhance special districts' ability to govern as independent, local government bodies in an open and accessible manner. Encourage best practices that avoid burdensome, costly, redundant, or one-size-fits all approaches. Protect meaningful public participation in local agency formations, dissolutions, and reorganizations, and ensure local services meet the unique needs, priorities, and preference of each community

Bill Amends Brown Act to Allow Remote Meetings During Declared Emergencies

CSDA is sponsoring legislation, [Assembly Bill 361 \(Rivas\)](#), to allow local agencies to continue providing critical public services to their communities during declared emergencies.

On March 19, 2020 California Governor Gavin Newsom issued a stay-at-home order to protect the health and well-being of all Californians and to establish consistency across the state in order to slow the spread of COVID-19. In light of the stay-at-home order and the need to keep individuals physically distanced from one another, Governor Newsom issued a number of subsequent executive orders ([N-25-20](#), [N-29-20](#), [N-35-20](#)) modifying the requirements of the Brown Act so that local agencies may meet remotely without requiring that the public have physical access to the remote meeting locations.

If enacted, [AB 361](#) would codify the following:

- While maintaining transparency and public access, local agencies would be able to meet remotely during a declared state of emergency or a declared local emergency.
- While agencies would still be required to post agendas and meeting information, agencies would not be required to post meeting notices and/or agendas in physical locations when remotely meeting during an emergency.
- While the public must continue to have access to the remote meeting and provided the ability to make public comment, agencies would not be required to make all remote meeting sites accessible to the public, nor include the remote location details in the meeting notice or agenda during a declared state of emergency or a declared local emergency.
- Additionally, agency board members would not be required to be at remote sites within the territorial bounds of the agency during a declared state of emergency or a declared local emergency.

Take Action

Register your district's support for AB 361 by downloading a sample letter or completing CSDA's new Automated Form Letter at csda.net/take-action/brown-act

CSDA is requesting that its members send in letters of support for this measure. Visit CSDA's [Take Action page](#) to obtain a fact sheet with more background on the bill and to download a sample letter of support your agency can use as a template. You can also take advantage of our new Automated Form Letter tool, which seeks to streamline the letter submission process for your agency.

If you or your agency has any questions, please feel free to contact the CSDA staffer leading this effort, Legislative Analyst Marcus Detwiler, at marcusd@csda.net.



➤ HUMAN RESOURCES AND PERSONNEL

CSDA's long range policy priority on human resources and personnel is to promote policies related to hiring, management, and benefits and retirement that afford flexibility, contain costs, and enhance the ability to recruit and retain highly qualified, career-minded employees to public service. As public agency employers, support policies that foster productive relationships between management and employees, both represented and non-represented.

Implementing Cal/OSHA COVID-19 Emergency Standards

The California Occupational Safety and Health Standards Board (Cal/OSHA) passed emergency temporary standards on COVID-19 prevention in the workplace that took effect immediately on November 30, 2020. The new emergency standards, which are binding and enforceable against nearly all California employers, require that employers must prepare, implement, and maintain a written COVID-19 Prevention Program (CPP). In an effort to simplify the program requirements, the standards state that the CPP may be integrated as part of an employer's Injury and Illness Prevention Plan (IIPP) or maintained in a separate, standalone document.

Resources on the new Cal/OSHA COVID-19 Emergency Standards can be found at csda.net, including a template, webinars, and a detailed article written by Darrell Uran, Director of Marketing at Atkinson, Andelson, Loya, Ruud & Romo.

Take Action

CSDA needs to hear from you about any challenges your district has been facing in implementing the new Cal/OSHA requirements. CSDA will continue working to provide feedback to the Standards Board to be considered in future updates and amendments to the standards.

Please email feedback regarding the new Cal/OSHA COVID-19 Emergency Standards and any challenges your district has experienced to CSDA Senior Legislative Representative Dillon Gibbons at dillong@csda.net.

CSDA will keep your name and the name of your district's name confidential, absent your consent, when sharing responses with the Standards Board.



➤ OTHER WAYS TO TAKE ACTION

Learn More

Register now for our 2021 SDRMA Virtual Spring Education Day!

Wednesday and Thursday, March 3 and 4, 2021 (Free to SDRMA Members and CSDA Members)

The Virtual SDRMA Spring Education Day is being offered to provide free risk management training and important coverage information. In addition, the SDRMA Board of Directors will conduct their Annual Membership Meeting that will include current insurance market updates and upcoming renewal information. SDRMA members who attend the Virtual Spring Education Day are eligible to earn Credit Incentive Points (CIPs) to reduce their annual contribution for both the Property/Liability and Workers' Compensation Programs.

Register here: <https://members.csda.net/imis1/EventDetail?EventKey=21SDRMA>

Board Member Handbook

The Special District Board Member Handbook is perfect for introducing newly elected officials to the world of special districts or for keeping seasoned board members current on their roles and responsibilities. The Handbook includes topics such as accountability roles of Board Members, ethics laws, Brown Act, and more. Visit the link below to download a copy from CSDA's Publications and Reference Materials section of the CSDA [Knowledge Base](#) at csda.net.

Not a CSDA Member?

CSDA will soon be offering our Trial Membership program again. Non-member districts can experience CSDA membership and new member benefits free for the months of April - June. For program details, contact Eric Spencer, Member Services Specialist, at erics@csda.net.

Join Today

Join an Expert Feedback Team to provide CSDA staff with invaluable insights on policy issues. Email romanw@csda.net to inquire about joining one of the following teams:

- Budget, Finance and Taxation
- Environment
- Formation and Reorganization
- Human Resources and Personnel
- Governance
- Public Works and Contracting

Stay Informed

In addition to the many ways you can **TAKE ACTION** with CSDA's advocacy efforts, CSDA offers a variety of tools to keep you up-to-date and assist you in your district's legislative and public outreach. Make sure you're reading these resources:

- CSDA's weekly e-Newsletter
- Districts in the News
- CSDA's CA Special District Magazine

Email updates@csda.net for help accessing these additional member resources.