

## MINUTES

### 1101<sup>st</sup> MEETING OF THE BOARD OF TRUSTEES OF THE ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT

May 11<sup>th</sup>, 2022

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TIME: 5:00 P.M.  
PLACE: Hybrid Meeting of the Board of Trustees  
Physically held at the Office of the District  
23187 Connecticut Street, Hayward, CA 94545 and  
Teleconferencing at <https://us02web.zoom.us/j/84041716616>  
TRUSTEES: Subru Bhat, President, City of Union City  
Victor Aguilar, Vice-President, City of San Leandro  
Cathy Roache, Secretary, County-at-Large  
Tyler Savage, City of Alameda  
Preston Jordan, City of Albany  
P. Robert Beatty, City of Berkeley  
Shawn Kumagai, City of Dublin  
Courtney Welch, City of Emeryville  
George Young, City of Fremont  
Elisa Márquez, City of Hayward  
Steven Cox, City of Livermore  
Eric Hentschke, City of Newark  
Jan O. Washburn, City of Oakland  
Hope Salzer, City of Piedmont  
Julie Testa, City of Pleasanton

1. Board President Bhat called the regularly scheduled board meeting to order at 5:00 P.M.
2. Trustees Bhat & Hentschke were in-person at the district. Trustees Aguilar, Savage, Jordan, Beatty, Kumagai, Welch, Márquez, Salzer, and Testa were present on the Zoom conference. Trustees Young, Cox and Washburn were absent. Trustee Roache arrived at the district at 5:23 P.M.
3. Board President Bhat invited members of the public to speak on any issue relevant to the district. Melanie Lee from SCI Consulting Group was present to give a presentation of the preliminary Engineer's Report for fiscal year 2022-2023. Anthony Armas and Ryan Nicasio of PARS, along with Randall Yurchak of HighMark Capital Management were present to give a presentation on the Pension Rate Stabilization Program Plan Client Review. Information Technology Director Robert Ferdan was present for technical support. Vector Biologist Jeremy Sette was present to record the minutes. No public comments were submitted.
4. Introduction of new Board Member, Hope Salzer, representing the City of Piedmont. President Bhat welcomed Trustee Salzer who introduced herself and gave a background of her professional experience.

5. Approval of the minutes of the 1100<sup>th</sup> meeting held April 13<sup>th</sup>, 2022.

**Motion:** Trustee Hentschke moved to approve the minutes.

**Second:** Trustee Márquez

**Vote:** motion carries: unanimous with Trustee Salzer abstaining.

6. Presentation and approval of the final budget for fiscal year 2022-23.

**Discussion:**

The General Manager mentioned changes to the final budget including increase in utilities and insurance amounts and fielded the following discussion. Trustee Salzer suggested adding visual graphs for future budget presentations (yes, already included in the Strategic Plan).

**Motion:** Trustee Jordan moved to approve the budget for fiscal year 2022-23

**Second:** Trustee Hentschke

**Vote:** motion carries: unanimous.

7. Presentation of the preliminary Engineer's Report for fiscal year 2022-2023 by Melanie Guillory-Lee from SCI Consulting Group.

**Discussion:**

The General Manager gave a background of the Benefit Assessment and Engineer's Report and introduced Melanie Lee from SCI Consulting Group who presented the Engineer's Report for fiscal year 2022-23 and fielded the following discussion. Trustee Salzer asked for a definition of single-family equivalence (SFE, explained). Trustee Salzer asked if square footage of property could be considered for the assessment, commented that properties under an acre could vary greatly, and asked about the rationale provided based off of square footage and how that can affect inequities. Trustee Jordan suggested having an assessment based off of both square footage *and* acreage. Lee explained the rationale behind using acreage of single-family homes. Trustee Jordan explained differences of residences between an 800 ft<sup>2</sup> condominium and 5000 ft<sup>2</sup> house and Trustee Salzer commented on the different sizes of lots, questioned why a 1-acre lot size was chosen as the smallest assessment size, and the potential differences in services. Lee commented on how the assessments were locked in when they were assessed in 2008 and that it may be overly complicated to have a separate assessment for each parcel in the county. Trustee Salzer asked if the methodology for determining the assessment was set in 2008 and are unchangeable (the methodology was fixed by the assessment and the district would have to start over with a new assessment if they wanted to change it). Trustee Beatty commented that a whole new ballot would have to be introduced to change the benefit assessment. Trustee Márquez noted that the rate hasn't increased in 14 years from \$2.50, even though the district has the authority to do so from an original \$5.00 to now over \$7.00. Trustee Jordan added \$2.50 of SFE, to be clear. Trustee Salzer suggested revisiting the structure of the assessment with regards to equity and Trustee Jordan agreed. Lee noted that a revisit would be complicated which led Trustee Salzer to ask why it would be complicated. Trustee Salzer commented that "service" is different than "benefit". The General Manager offered to have a future meeting agenda addressing this topic and that he would be happy to connect Trustee Salzer with SCI Consulting staff to go over details of the assessment with her, which President Bhat agreed and that the meeting should move on. Trustee Jordan asked to be included in this connection with SCI Consulting. Trustee Salzer suggested forming a workgroup to fully explain the current benefit assessment as a detailed explanation is warranted to improve understanding among Trustees. The General Manager again suggested that an ad-hoc subcommittee will and should be formed to address this.

8. Resolution 1101-1 intending to continue assessments for fiscal year 2022-23, preliminarily approving the Engineer's Report, and providing for notice of hearing.

**Discussion:**

President Bhat asked for a vote on Resolution 1101-1 intending to continue assessments for fiscal year 2022-23, preliminarily approving the Engineer's Report. Trustee Salzer asked what she was specifically voting on, the methodology or just accepting the report as presented. Lee and Trustee Jordan explained that the resolution was only to accept the report, not agreeing with the methodology. Trustee Salzer commented on not seeing any info on mosquitoes and diseases in the report. Trustee Jordan noted that mosquitoes will be referenced further into the meeting. Trustee Márquez also referenced the biennial report as a source for this data.

**Motion:** Trustee Beatty moved to approve Resolution 1101-1 intending to continue assessments for fiscal year 2022-23, preliminarily approving the Engineer's Report, and providing for notice of hearing

**Second:** Trustee Roache

**Vote:** motion carries: unanimous. (Another one with individual votes)

9. Pension Rate Stabilization Program Plan Client Review by Anthony Armas and Ryan Nicasio from Public Agency Retirement Services and Randall Yurchak from HighMark Capital Management.

**Discussion:**

The General Manager gave a background of PARS and turned it over to Anthony Armas and Ryan Nicasio of PARS and Randall Yurchak of HighMark Capital Management who presented on the Pension Rate Stabilization Program Plan Client Review and fielded the following discussion. Trustee Salzer asked how the Moderately Conservative strategy was chosen (the General Manager explained the Finance Committee's decision back in 2017 and addressed the different pension funds) and asked about active funds and fees (Yurchak answered that the decision for active or passive was chosen at that time and that the fees are higher for active than passive but active has higher returns). Trustee Salzer asked if the investment strategy has been the same since 2017 (the General Manager answered yes with annual reviews by the finance committee). Trustee Jordan asked about the unfunded liability in reference to CalPERS' projections (Nicasio explained). Trustee Jordan asked what target PARS is using related to funded status (funded status varies by pool but asset status is specific to an agency) and is the liability based on being 100% funded (the General Manager provided background on why the finance committee recommended investing with PARS rather than fully funding CalPERS). Trustee Jordan rhetorically asked if the longevity and retention of ACMAD employees affects CalPERS projections. Trustee Salzer asked why the report uses data from 2020 and asked if there were any current numbers (Armas answered that in August CALPERS will release the 2021 numbers and is normally a year behind).

10. Financial Reports as of April 30<sup>th</sup>, 2022.

**Discussion:**

The General Manager presented the Financial Reports and fielded the following discussion. The General Manager thanked Trustees Bhat and Beatty for signing checks. Trustee Salzer asked if the Bay Alarm payment for the new technology was a one-time cost (yes). The General Manager asked if the Board enjoyed the new camera set up in the Board Room (Trustee Márquez noted that the new system is great) and the General Manager thanked Information Technology Director Robert Ferdan for setting it up. Trustee Salzer asked for clarification between household expenses and utilities (will look into the difference). Trustee

Jordan asked for clarification on earnings and asked if it is unrealized gains (the General Manager will check if it is realized or unrealized loss).

11. Presentation of the Monthly Staff Report.

**Discussion:**

The General Manager gave the Monthly Staff Report and fielded the following discussion. Trustee Beatty asked if West Nile Virus has decreased recently in California (yes).

12. Presentation of the Manager's Report.

**Discussion:**

The General Manager presented the Manager's Report and fielded the following discussion. The General Manager congratulated Vector Biologist Jeremy Sette for his anniversary of seven years of District service and thanked him for his hard work. Trustee Beatty asked about the training he is due to complete (AB 1234). Trustee Salzer noted that she completed the trainings which the General Manager thanked her.

13. Board President Bhat asked for reports on conferences and seminars attended by Trustees. None.

14. Board President Bhat asked for announcements from the Board. None.

15. Board President Bhat asked trustees for items to be added to the agenda for the next Board meeting. The General Manager is requesting a HASPA update as well as an update on SIT mosquitoes. Trustee Beatty suggested postponing or eliminating an SIT update based on the plethora of recent reports the Board has received on the subject (noted). Trustee Salzer suggested reviewing the benefit assessment in a future meeting (the General Manager suggested forming an ad-hoc sub committee and revisiting). Trustee Hentschke asked to join such a committee (the General Manager added Trustee Hentschke with Trustees Salzer and Jordan).

16. The meeting adjourned at 6:47 P.M.

**Respectfully submitted,**

Approved as written and/or corrected  
at the 1102<sup>nd</sup> meeting of the Board of  
Trustees held June 8<sup>th</sup>, 2022

*Subru Bhat*

Subru Bhat, President  
BOARD OF TRUSTEES

DocuSigned by:

*Cathy Roache*

Cathy Roache, Secretary  
BOARD OF TRUSTEES