

Agenda item: 1038.4

MINUTES

**1037th MEETING OF THE BOARD OF TRUSTEES
OF THE ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT**

SEPTEMBER 14TH, 2016

TIME: 5:00 P.M.
PLACE: Office of the District, 23187 Connecticut Street, Hayward
TRUSTEES: Richard Guarienti, President, City of Dublin
Kathy Narum, Vice-President, City of Pleasanton
Robert Dickinson, Secretary, City of Piedmont
Humberto Izquierdo, County-at-Large
P. Robert Beatty, City of Berkeley
Wendi Poulson, City of Alameda
Scott Donahue, City of Emeryville
George Young, City of Fremont
Elisa Marquez, City of Hayward
James N. Doggett, City of Livermore
Eric Hentschke, City of Newark
Jan O. Washburn, City of Oakland
Ursula Reed, City of San Leandro
Ronald Quinn, City of Union City

Board President Guarienti called the regularly scheduled Board meeting to order at 5:01 P.M.

Trustees Guarienti, Beatty, Poulson, Donahue, Young, Marquez, Doggett, Hentschke, and Quinn were present; Trustees Narum, Izquierdo, Dickinson, and Reed were absent, Trustees Donahue and Washburn arrived at 5:12 P.M.

Board President Guarienti invited members of the public to speak on any issue relevant to the District, staff member and Field Operations Supervisor Joseph Huston was present.

After some changes suggested by the District Manager (errors on the July meeting date and meeting number), the Board approved the minutes of the 1036th meeting held August 10th, 2016. (Marquez, Hentschke)– unanimous; Trustees Beatty, Donahue, Doggett, Washburn -abstained.

After a presentation by the District Manager regarding the proposed changes to job titles, pay, and exemption status, Trustees asked the following questions, (answered by the District Manager): Trustee Doggett asked for the motivation behind the exemption change (reduce overtime accumulation, and allow for flexibility while not abusing the exemption status—flexible language included in the MOU amendment would allow staff, with the District Manager's approval, to work weekends/ evenings and flex this through the week, the additional 40 hours of administrative time given annually will supplement the time over

40 hours accumulated throughout the week), is the 40 hours just replacing the compensation time (it is not earned at the 1.5 rate), could an employee use the 40 hours in one block at the end of June before it expires (theoretically, but all leave must be approved by the District Manager and this may be deemed as an abuse of that right), what was meant by the District Manager's statement on the job descriptions passing the HR "muster" and to remove the word "likely" from all descriptions (HR reviewed the descriptions to ensure they follow current labor laws; that change will be made); Board President Guarienti requested clarification on what "occasional sup." meant in the matrix (those positions would now be occasional supervisors), how this would be implemented (if approved, an amended MOU would need to be signed by employees of the employee association), why the different range of increases (to separate the salaries and based on the salary survey), why the Lab Director was not included in the survey or pay increase (the current salary is an average found during the recent salary survey), the Biological Specialist's position description reports to the Lab Director, not the Entomologist (that change will be made); Trustee Marquez asked why a salary survey was made for these positions (they were made for all positions during MOU research); Trustee Beatty offered that exemption is a common practice for supervisors. (Beatty, Washburn)— unanimous.

Regarding scheduling the October 12th Board Meeting, Board President Guarienti reaffirmed the value of attending a CSDA conference; Trustee Hentschke asked if a substitute could be used (rather than the District Manager); Trustee Washburn suggested that the District Manager contact the Trustees to determine if the October meeting should be: moved to October 5th, moved to October 19th, cancelled. The District Manager will begin that survey after the meeting.

The Board reviewed the bids and awarded the database contract to Leading Edge after asking the following questions (answered by the District Manager): Board President Guarienti asked if rate increases are planned every year (yes, according to the CPI), and what the next step would be (draft a scope of work between the District and Leading Edge); Trustee Beatty questioned the price difference (Leading Edge's Mapvision is a finished product used by many mosquito districts, Digital Map Products is attempting to enter the market with an unfinished product, and is priced as thus); Trustee Hentschke inquired if a public version is available (no public version, but there may be presentations available to view online); Trustee Washburn commented that through his conference attendances, he has seen both products and confirmed the District Manager's assessment of Leading Edge while also offering that this purchase may be the most important capital improvement investment in the past 15 years of the District.

The Board approved resolution 1037-1 expanding workers' compensation coverage to District volunteers assisting in mosquito research after asking the following questions (answered by the District Manager): Trustee Quinn asked what is covered (this resolution would only expand workers' compensation coverage, not health benefits); Trustee Marquez asked if other paperwork is required (besides a DMV driving record and valid driver's license, this resolution will suffice); Trustee Washburn asked if this would increase the liability and subsequent payments (it will not increase as the fee is based on the overall District's salary payments); Trustee Donahue commented that he is surprised that a fee raise will not occur, and Trustee Beatty added that this was a standard practice for non-paid student workers (Washburn, Quinn)— unanimous.

The Board reviewed warrants dated August 15, 2016 numbering 006717 through 009117 amounting to \$121,409.93 and warrants dated August 31, 2016 numbering 009217 through 012417 amounting to \$139,607.89

The Board reviewed the budget summary received as of August 31st, 2016.

The Board reviewed the Investments, Reserves, and Cash Statement as of August 31st, 2016.

The Field Operation Supervisor, Joseph Huston, along with the District Manager presented the Monthly Staff Report for August 2016. Trustee Beatty asked for the ration of tested crows to West Nile virus positive crows. Mr. Huston answered that it was about half West Nile virus positive. Board President Guarienti added that the Hayward Marsh has been a long-standing problem and if Mr. Huston has contacted the East Bay Regional Park board member regarding this. Mr. Huston only wrote a letter to the General Manager on the issue this past February. Trustee Quinn asked if the East Bay Regional Park bears the costs for these treatments. Mr. Huston responded that the District historically works with partner agencies to reduce mosquito breeding sources rather than charging for services or through legal abatement.

Board President Guarienti asked for reports on conferences and seminars attended by Trustees, there were none.

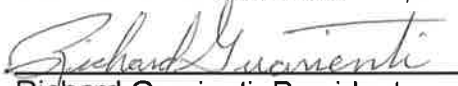
Board President Guarienti asked for announcement from the Board and asked for any nominations to the MVCAC Trustee Council, there were none. The District Manager announced the awarding of the CSDA Transparency Certificate of Excellence to ACMAD while reminding Trustees to complete their harassment and discrimination training.

(P) Board President Guarienti asked trustees for items to be added to the agenda for the August Board meeting, there were none.
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The meeting adjourned at 6:35 P.M.

Respectfully submitted,

Approved as written and/or corrected
at the 1038th meeting of the Board of
Trustees held November 9th, 2016


Richard Guarienti, President
BOARD OF TRUSTEES



Robert Dickinson, Secretary
BOARD OF TRUSTEES

